

Ricardo Olalde  
Chairman

Robin Zimpfer  
Assistant County Executive Officer, EDA



Felicia Flournoy  
WDB Director

La Tonya Johnson  
WDB Liaison

Rilla Jacobs  
Secretary

Workforce Development Centers of Riverside County  
1151 Spruce Street, – Riverside, CA

## Executive Committee Meeting January 12, 2009

The Riverside County Workforce Development Board (WDB) Executive Committee held a general business meeting on January 12, 2009. Chairman Ricardo Olalde called the meeting to order at 11:03 a.m.

### Members in Attendance

Ricardo Olalde  
Sharon Duffy

Jamil Dada  
Cindy Roth

Lee Haven (teleconf)  
Bob Frost

Robert Little (teleconf)  
Jim King

### Members Absent

### Staff

Deanna Lorson  
Rilla Jacobs

Felicia Flournoy  
Linda Arnold

La Tonya Johnson

Loren Sims

### Guests

Kathy Fortner

### ADMINISTRATIVE ITEM 1.1: APPROVE OCTOBER 10, 2008, MINUTES

**Motion:** The WDB Executive Committee approve the October 10, 2008, minutes.

**Discussion:** Moved by Robert Little, seconded by Cindy Roth.

**Status:** *Approved October 10, 2008, minutes.*

### ADMINISTRATIVE ITEM 1.2: WORKFORCE INVESTMENT ACT FUNDS, RUBIDOUX YOUTH OPPORTUNITY CENTER

**Motion:** That the Riverside County WDB Executive Committee recommends for approval to the Riverside County Board of Supervisors:

1. The allocation of \$850,000 in Federal Workforce Investment Act (WIA) Youth funds to California Family Life Center for the provision of youth services at the Rubidoux Youth Opportunity Center effective February 1, 2009, through June 20, 2010.
2. Authorize the Director of Workforce Development to negotiate and execute an agreement within 10 percent of the recommended funding amount.

**Discussion:** Felicia Flournoy informed the Executive Committee that three years ago a Request For Proposal

(RFP) to solicit Lead Agencies to run the five Youth Opportunity Centers (YOC). The Riverside, YMCA won the contract for the Rubidoux YOC and they have been operating the YOC since 2008, this past fiscal year.

In July of 2008, it came to the Workforce Development's attention that the YMCA had submitted false documentation to report positive outcomes. The falsification of documentation included falsifying high school diplomas, employment records and regional occupation certificates.

We did a full investigation and had the YMCA conduct its own investigation. The YMCA has been a provider of ours and because we felt it was a staff issue, we requested the YMCA to do their investigation and report back to us with a corrective action plan with detailed information on how they would address the situation and assure that this does not happen again.

Unfortunately, what we received back in the corrective action plan was very limited and did not meet our standards. We felt it was in the best interest of the youth we serve and integrity of our organization and the board that we move forward with de-funding their contract and bring in another provider.

Part of our procurement includes a replacement contractor's clause so that we can replace our providers in cases like this and we do not incur a break in service or have to do another RFP which can be very costly. We are bringing forth the bidder part of the RFP that had the highest score. This was California Family Life Center (CFLC) and is the provider of the Hemet and Lake Elsinore YOCs. They have a very good record in running our programs. We are bringing the approval for CFLC to begin operating the Rubidoux YOC in the allocation of \$850,000 which is for an eighteen-month period to allow them to finish out the current fiscal year to start February 1, 2008, through June of 2010.

Cindy Roth stated she was not aware of this issue and was disappointed and shocked at the violations. She asked if checks and balances will be in place for the next provider. Felicia responded yes. We do annual monitoring and have ongoing technical assistance onsite. The YMCA has run our YOCs for us in the past and this was definitely a management staff situation. At this point, we had to terminate the contract and bring in CFLC who has worked with us for the past fifteen years without any incidents. We do have checks and balances in place and our annual monitoring caught these discrepancies.

Bob Little asked if anyone else had bid on the contract. Felicia responded no. We will go out for new bids at the end of this procurement period. For instance, a three-year procurement is done and then we go out to bid again on the competitive part of the contract. We do one-year contracts so that at the end of the year if we determine we no longer want to fund an entity because of performance or other situations we may call for immediate termination of a contract. This eliminates a break-in-service and the necessity of going through another six- to eight-month bidding process. The procurement process allows us to bring in one of the other bidders to fill in.

Jamil Dada responded to Bob's questions saying we did not want a break-in-service so we used one of our other contracted bidders. Jamil response to Cindy was as to why the issue was not brought before the Executive Committee sooner. This was a sensitive and stressful situation that had to be brought before the Board of Supervisors, Robin Zimpfer and Deanna Lorson. The behind the scene actions had to take place to ensure everyone was aware and in agreement before the termination of the YMCA contract could take place.

Ricardo (Ric) stated that ongoing audits through the continuous improvement process will assist in improvements to the system. This problem was caught early and through discussions with the YOC. Lee Haven asked if there would be any press feedback from this. Ric shared this is public information and expects that there may be some feedback. Deanna stated the Board of Supervisors will act on this item at their next meeting. She has the document for review to ensure the document has the appropriate wording. Lee asked if there will be any feedback from the YOC itself. Loren Sims responded no. We met with the YMCA and they are in agreement with the

resolution.

Cindy asked who is the director for the CFLC and where they were located. The response was Rodney Walker is the CFLC Director and they are located in Hemet. Other comments regarding the CFLC are that they are operating quality programs.

Cindy asked for clarification on the name of the YMCA that runs the YOCs. Is it YMCA or Greater Riverside YMCA? The response was the official name is Greater Riverside YMCA. Ric stated not to discredit the YMCA, which is a great organization, the problems at the Rubidoux YOC were staff issues where they displayed poor judgment.

Cindy Roth moved to support the recommendation, seconded by Jamil Dada.

**Status:** *Approved the motion to send recommendation to Board of Supervisors.*

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### ADMINISTRATIVE ITEM 1.3: BUSINESS EDUCATION SUMMIT PUBLIC OUTREACH

**Motion:** The WDB Executive Committee approves the \$1,000 public outreach effort to support the Fourth Annual Business Education Summit.

**Discussion:** Felicia brought forth a public outreach request for the Fourth Annual Business Summit in the amount of \$1,000 dollars. This event will be in Hemet and the WDB has supported this event in the past.

The Business Education Summit (Summit) attracts youth to give them exposure to career exploration opportunities. They can interact with the local business communities and discuss the types of careers available in their communities and the skills these careers require.

Cindy asked for information on the Summit for others who may want to attend. The Summit will be held Wednesday, April 1, 2009, at the San Jacinto school gymnasium and it is estimated that 200 high school juniors and seniors will attend the event. Felicia responded as more information becomes available it will be distributed to the WDB members who want to attend.

The event is coordinated by Diane Wirth with The Solution Works who works with local high schools and businesses, and the WDB. The morning session will have a keynote speaker for the businesses who are participating and the afternoon session will be for the businesses and youth.

Moved by Bob Frost, seconded by Bob Little.

**Status:** *Approved*

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### INFORMATION ITEM 2.1: REGIONAL CHAIR AND VICE-CHAIR PERSON APPOINTMENTS

**Discussion:** Ric stated we are rotating our educational leaders and Sharon Duffy will remain as a WDB member and West Regional Committee member. Her educational seat in the Executive Committee will be filled by Shelagh Camak. Jamil thanked Sharon for her commitment and continuing dedication to the WDB. Laurie Mc Laughlin will be the WDB Liaison for Council for Youth Development (CYD).

The following appointments are:

<b>Committee</b>	<b>Chair</b>	<b>Vice Chair</b>
West	Jamil Dada	Cindy Roth
Mid-County	Robert Little	Richard Lemire
East	Lee Haven	Jim King
Southwest	Vacant	Morris Meyers
CYD	Rosa Penaloza	Joseph Macinka

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**PUBLIC COMMENTS**

None

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The January 12, 2009, WDB Executive Committee was adjourned at 11:37 a.m.