



Riverside County Workforce Development Year End Full Board Meeting AGENDA

***Wednesday, December 9, 2020
11:30 a.m. – 1:00 p.m.***

On the day of the meeting, the Board Meeting will be accessible to the public online by video conference and telephone access using the information listed below.

[Zoom](#) Online Video/Audio Conference

Meeting ID: 969 8037 1881 **Password:** 92507

Online: <https://zoom.us/j/96980371881?pwd=T2tQQjZTVWlycDVGdXk4ck5LVExYZz09>

Phone: (888) 788-0099 or (877) 853-5247

One tap mobile: +16699009128,,96980371881#,1#,92507#

Participants should be advised that by engaging in meeting telephonically or electronically they acknowledge that input may be recorded, such recording is subject to inspection pursuant to the California Public Records Act.

MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER [N-29-20](#) DATED MARCH 17, 2020, WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.

The Riverside County Workforce Development Board (Board) is holding Board of Directors meetings to conduct essential business. Members of the public may view and participate electronically or telephonically, not in person, consistent with directives from the Riverside County Public Health Officer, the California Department of Public Health, and the California Governor's Executive Order [N-33-20](#).

Public Participation Members of the public may address the Board on any item on the agenda and on any matter that is within the Board's jurisdiction. To address the Board regarding an item that is on the agenda, please submit an e-mail entitled "Public Comment" directly to the Board Coordinator, Jasmine Guerrero, via email at jguerrer@rivco.org or by calling (951) 955-9068. Requests must be submitted to the Board Coordinator prior to the time the item is called for consideration or prior to the Public Comment section of the agenda. Please specify if comment is related to an Action Item or if it is General Public Comment. *If you cannot or choose not to attend when the meeting occurs but wish to make a comment, please submit your comments by 8:00 a.m. on the day of the Board meeting.* Comments will be presented by the Board Coordinator. They will be announced at the appropriate time and will be added to the record. Comments will be read after Action Items are discussed or during Public Comment period.

Jamil Dada
WDB Chairperson
Carrie Harmon
WDB Executive Director



Patrick Ellis
WDB Vice Chairperson
Leslie Trainor
WDB Deputy Director

Riverside County Workforce Development Year End Full Board Meeting Agenda

Wednesday, December 9, 2020
11:30 a.m. - 1:00 p.m.

WELCOME

11:30 a.m. Welcome & Introductions Jamil Dada

ACTION ITEMS

11:30 a.m. – 11:35 a.m. Approve the August 19, 2020 WDB Meeting Minutes All
11:35 a.m. – 11:40 a.m. Appointment of Regional Chairs Jamil Dada
11:40 a.m. - 12:00 p.m. Workforce Development Board Chair and Vice Chair Elections All
12:00 p.m. – 12:05 p.m. Approve the 2021 Workforce Development Board Meeting Calendar All

KEYNOTE SPEAKER

12:05 p.m. – 12:30 p.m. Director of the California Workforce Development Board Tim Rainey

PARTICIPANT TESTIMONIALS

12:30 p.m. – 12:40 p.m. Virtual Presentation WIOA Participants

Jamil Dada
WDB Chairperson
Carrie Harmon
WDB Executive Director



Patrick Ellis
WDB Vice Chairperson
Leslie Trainor
WDB Deputy Director

WORKFORCE EXCELLENCE AWARDS

12:40 p.m. – 12:50 p.m.

Carrie Harmon/Jamil Dada

Youth of the Year Award

*Deborah Ramos, Fatima Lewis, Andy Mejia Landa,
Moises Sanchez, Miguel Nava, Nataly Leonides*

Outstanding Interns Youth Community Corps

Hyun-Ji Seo, Sanya Dhama, Monnaje McCorley, Derlene Lopez, Vong Yang

Businesses of the Year Awards

*Fleetwood Windows and Doors
Renova Energy Corporation
Marathon Finishing*

Employer and Small Business Advocate of the Year

Rob Moran

Workforce Superstars of the Year Award

*Stephanie Adams
Manuel Rocha
Lelay Galloway*

Partners of the Year Award

*Riverside County Youth Opportunity Center Provider EQUUES Workforce Solutions
Riverside County Youth Opportunity Center Provider California Family Life Center*

Advocate of the Year

California Workforce Association

PUBLIC COMMENTS & CLOSING ANNOUNCEMENTS

12:50 p.m. – 1:00 p.m.

All

Participants should be advised that by engaging in meeting telephonically or electronically they acknowledge that input may be recorded, such recording is subject to inspection pursuant to the California Public Records Act.

CONFLICT OF INTEREST ADVISEMENT Board members please be advised: If an Agenda item relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250.00 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, then please follow these procedures: *“When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item and then refrain from discussing, voting on, or otherwise influencing the Board’s consideration of the Agenda item.”*

ACCESSIBILITY The Workforce Innovation Opportunity Act (WIOA) Title I financially assisted program or activity is an equal opportunity employer and program. Auxiliary aids and services are available upon request to individuals with disabilities. There are two ways of requesting reasonable accommodations. 1. For ADA Coordinator, please call (951) 955-3100, (951) 955-3744 TTY, CA Relay 711, or e-mail ADACoordinator@rivcoeda.org. 2. For the Board Coordinator, please call (951) 955-9068 or e-mail jguerrer@rivco.org.

PUBLIC NOTICE While Board Meetings are open to the public, time constraints limit the Board’s ability to permit open discussions with members of the audience. Persons requesting to address the Board on matters not on the agenda but within the jurisdiction of the Board should do so under the agenda item Public Comments. Persons requesting to address the Board on an agenda item should register with staff prior to the meeting via e-mail to jguerrer@rivco.org or phone (951) 955-9068. The Chair will impose a 3-minute time limit on all speakers addressing the Board.

NON-EXEMPT MATERIALS Non-exempt materials related to an item on this agenda submitted to the Workforce Development Board after distribution of the agenda packet are available for public inspection on the Riverside County Economic Development Agency Workforce Division’s website at www.rivcoworkforce.com.

POSTED MATERIALS In accordance with the Ralph M. Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting on the Riverside County Workforce Development Board website (www.rivcoworkforce.com/WDB). The agenda, supporting documents, and all writing received by the Board are public records and can be viewed online, but may not include all available or the most current documentation. All documentation along with the most updated versions can be requested via e-mail to RivCoWDB@rivco.org, by calling (951) 955-9068 or (951) 955-3100.

Jamil Dada
WDB Chairperson

Carrie Harmon
WDB Executive Director



Patrick Ellis
WDB Vice Chairperson

Leslie Trainor
WDB Deputy Director

Infinite Opportunity, Lasting Prosperity

Workforce Development Board: MINUTES August 19, 2020

Chair Jamil Dada called the meeting to order at 11:36 p.m.

Members in Attendance

Barbara Howison	Cheri Greenlee	Connie Golds	Rosibel Ochoa	Diane Strand
Francisca Hernandez	Jamil Dada	JoDee Slyter	Joshua Naggar	Wolde-Ab Isaac
Ken Orr	Layne Arthur	Mary Jo Ramirez	Morris Myers	Patrick Ellis
Peter Hubbard	Toussaint Wade _(PRXY)	Ricardo Cisneros	Greg Elgan	Grant Gautsche
Angelov Farooq	Celene Perez			

Members Absent

Darlene Wetton	Lea Petersen	Juan De Lara	Sonia Nunez	
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Guests

Janet Dunn	Tricia Hale	Andrea Richards	Kayla Charter	Amber Smalley
Joy Fehr	Scott Agajanian	Keith Gemmel	Donna Schulte	Rosie Lavato
Carlos Vasquez	Debra Mustin	Shari Yates	Local 1184 P & P	Jennifer McDaniel
Jackie Melendez				

Staff

Heidi Marshall	Carrie Harmon	Leslie Trainor	Stephanie Adams	Loren Sims
Wendy Frederick	Jason Tang	Maira Durazo	Tammy Mathis	Jasmine Guerrero
Amber Smalley	Wendy Frederick	Carolyn Reyna	Janice Simmons	Rilla Jacobs
Sandra Lopez	Adriana Escobedo	Carolina Garcia	Leah Deslate-Soliva	Emmerson Figueroa

Action Item: II. A Approve the May 6, 2020, WDB Minutes

Motion: That the Workforce Development Board (WDB) approve the May 6, 2020, minutes.

Moved by	Morris Myers	Second by	Patrick Ellis	Abstain	Yes - 7	
Vote	Aye	15	No	0	Abstain	Francisca Hernandez, Ken Orr, Grant Gautsche, Joshua Naggar, Wolde-Ab Isaac, Peter Hubbard, Greg Elgan
Status	Approved					

Presentation: IV. Reports

Chair Report

Jamil Dada Thanked everyone for their support during his illness. He acknowledged the efforts of Patrick Ellis, and Ricardo Cisneros, two board members who serve with him on the Riverside County Economic Recovery Taskforce.

Federal/State Legislative Updates

Jamil Dada There is a lot of activity in Washington, D.C., but none of it involves any bills being passed. There are discussions about apprenticeship programs, job training, and workforce. Discussions also include the workforce delivery system and including it in the funding for infrastructure in various acts. No action has been taken and Jamil will update the committee as information becomes available.

<p>Angelov Farooq</p>	<p>The quarterly California Workforce Development Board (CWDB) meeting focused on two items relevant to our region. Senate Bill 1, partnership with our building trades grant. The Inland Empire San Bernardino Community College was the recipient in our region, they requested and received the maximum amount of \$700,000. Our region will also be pursuing a supplementary funding opportunity. These funds are for the infrastructure, highway high quality jobs. This is an opportunity for us to reach our underserved populations who face traditional barriers to employment.</p> <p>With Secretary Julie Su and regional workforce collaborations, we are looking at funding three potential high road training projects. Several entities are working with us to bring these projects to our region. People are creating proposals for their areas to compete for these funds. The Governor and our CWDB are putting a lot of investments in the Inland Empire at this time. Angelov thanked the County and the WDB for the effort and support.</p>
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Executive Director’s Report

<p>Carrie Harmon</p>	<p>Carrie provided the committee with several updates. Workforce continues to service jobseekers and those who have reduced working hours, and those who were looking for employment before the pandemic. The workforce centers are closed the public, but staff continues to provide services via virtual platforms. Our centers and Youth Opportunity Centers (YOC)s are categorized as essential services. The YOCs are critical to our dislocated youth and continue to provide services to them during this time.</p> <p>Our workforce division is involved in several initiatives. Most are funded through the Coronavirus Aid, Relief, and Economic Security (CARES) Act. We were given \$50 million for direct services to our residents the funds were distributed as follows:</p> <ul style="list-style-type: none"> \$33 million rental relief for housing and workforce assistance \$ 2 million The launching of the Youth Community Corp \$10 million to the Riverside County Office on Education \$ 5 million for the non-profit assistance fund <p>We have other projects identified and waiting to be launched.</p> <p>Carrie gave Cheri Greenlee, EDD representative a moment to give their updates. EDD has processed approximately 6 million unemployment insurance claims. Billions of dollars have paid to California unemployed residents. We have hired over 5,000 individuals to assist with processing the claims. We will do another round in September for 2,000. UI is a complex program and training takes time for people to learn it. We also reassigned other permanent staff to assist with filing the claims. We are unsure when we will be able to incorporate our regular programs back into the system.</p>
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Workforce Development Operations During COVID

<p>Stephanie Adams</p>	<p>Stephanie went over the information in her report to update the WDB with a summary of operations during COVID. We served an average of 600 clients per month providing workforce services. We kept an average of 235 students enrolled in Individual Training Accounts with the majority of the clients going to healthcare. Our on-the-job-training numbers were steady and are showing some increases.</p>
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Business Outreach and Services

<p>Jason Tang / Stephanie Adams</p>	<p>Jason reported business solutions activities. 216 Worker Adjustment and Retraining Notification (WARN) letters were received, but only 16 were for permanent layoffs. We are receiving more requests for workers in the hospitality industry and we are distributing this information to our centers.</p> <p>We also have two new tools to launch. The first is Online Job Board for Riverside businesses only to post their jobs. The second will be a virtual job fair program to host online job fairs. The WDC in Indio held a 3-day job fair in a very controlled environment. JoDee Slyter and Joshua Naggar each had a question that were answered by staff.</p>
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Updates from One Stop Operator

<p>Janice Adams</p>	<p>Janice went over information in her report. She updated the WDB on the partners meetings. Outreach for new partnerships are growing. The District Attorney’s office will be joining. Distribution and sharing of COVID information and resources continues. The new referral service through Connect IE is on track to launch in September. Those not in the partnership will use the old paper system. A new partner survey will be sent out in the future.</p>
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Inland Empire Regional Planning Unit and Regional Initiatives

<p>Tammy Mathis</p>	<p>Jamil announced San Bernardino County has a new Workforce Director, Marlina Sessions. Tammy gave members an overview on information in her report. COVID hindered some of our progress but we are getting back on track. Expect rapid movement in the upcoming months.</p>
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Youth Services and Launch of Community Youth Corps

Carolina Garcia	The enrollments for the Youth Corps continue to come in, and nonprofit organizations are hiring them to help. She gave the training numbers of enrolled youth. The launch of the Youth Community Corps is a project that will provide internship opportunities for youth 16 – 24 to support nonprofit or municipalities who need support workers during COVID pandemic response. This a short-term project ending in November 2020. Carolina will send the flyers for this program to the group.
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Discussion: III	
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Loren Sims	<p>Moreno Valley Employment Resource Center (ERC) and AJCC Designation</p> <p>Loren gave a brief overview on how Moreno Valley and the County came together to create the ERC. The ERC has served over 40,000 residents and 2,000 businesses in its area. It is associated with creating over 20,000 jobs. Because of its high usage Moreno Valley has requested the ERC designation be upgraded from an access point to an American Job Center of California, (AJCC). This will increase the service levels and types available in the center. Information regarding this process is included in the meeting packets.</p> <p>Because the Moreno Valley site is not as large as our other sites, we are proposing some of the services be provided through a direct access point. Something like, or similar to ZOOM or other virtual communication platform. EDD is collocated in the Riverside AJCC and will be unable to collocate in the ERC, but direct services for them will be provided also. Carrie and Jamil provided additional information on the ERC present and historical background to the members.</p>
Jackie Melendez	Thanked everyone for their efforts to have the designation take place. She gave an overview on all the services the ERC is providing to its clients during the COVID pandemic. Angelov commented that the State supports the designation change and asked what other steps are needed to complete the process. Carrie went over the remaining steps needed for completion and they are taking place as the COVID pandemic will allow. For now, some time in December is the completion date.
All	Member Initiatives
Jamil Dada	Jamil informed the WDB staff person Wendy Frederick received an awarded and WDB member Morris Myers received a promotion.
Patrick Ellis	Is working to advocate for entrepreneurship opportunities for youth and small businesses. Workforce staff and I created and distributed a survey to cities, chambers and others to see what resources and types of training small business need to help them improve what they are doing. We are sharing the results with everyone.
Joy Fehr	We are starting a new initiative at La Sierra to rethink the university model for the 21st century. We also appointed a special assistant to the president to explore how we can help meet the workforce needs of the Inland Empire. We want to build a new wing of the university that focuses in direct job development. I want to hear about the needs and providing development for workforce in the county.
Rosibel Ochoa	An application has been submitted, with the support from WDB members, for funding from the County for CARES act to provide technical special services, mentorship and access training to 1,000 small and minority businesses affected by COVID. We are waiting to hear the outcome of the application request. After that we can have a conversation on the needs of small business.
Grant Gautsche	Veteran have no employment specific issues at this time. He will send on a flyer that give information on legal services to veterans.
Morris Myers	Mt San Jacinto has open for the fall semester. Ninety-eight percent of our classes are online, and two percent are in-person. He thanked for the work they are doing to get and distribute resources, funding and services during the COVID pandemic
Heidi Marshall	<p>Gave an update on the new department and how they are using the CARES Act and traditional funding to help our area recover from the COVID shutdown. The Pathways to Employment is an important initiative. It is similar to the Youth Community Corps. It will be going before the BOS and has \$3 million set aside to target 500 adults who are under/unemployed. It will connect them to a nonprofit organization, county department, or a group working on economic recovery efforts.</p> <p>They will receive wages or roughly \$20/hour. This program will provide them work experience, help them improve their resume, and bring money into their households. Community Action Partnership will be running the program in partnership with our workforce development team. Funding for nonprofit organizations will become available soon.</p>

Jackie Melendez	Reminded everyone the 2020 Census is still ongoing and people can find information and the Moreno Valley ERC. Information is also available at the county libraries.
Diane strand	Digi Fest Digi Day is Saturday, August 22, 2020. This year will be a 6-hour virtual format, with lots of online events and entertainment.

Public Comments VI:	
	None

Adjourned: 1:29 p.m.

Riverside County Workforce Development Board's *Proposed* 2021 Meeting Calendar

JANUARY				
M	T	W	T	F
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FEBRUARY				
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MARCH				
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JUNE				
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AUGUST				
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SEPTEMBER				
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NOVEMBER				
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DECEMBER				
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- Riverside County Works 501(c)3 Board of Director Meetings
(9:30 am-10:30 am or 10:30am-11:30am via Zoom)* Time depends on or
- Executive Committee & Workforce Development Board Meetings
(Ex Com 10:30 am-11:30 am; WDB 11:30 am-1:00pm via Zoom)
- Executive Committee
(11:30 am-1:00 pm via Zoom)
- West Regional Committee
(11:30 am-1:00 pm via Zoom)
- Southwest Regional Committee
(11:30 am-1:00 pm via Zoom)
- East Regional Committee
(11:30 am-1:00 pm via Zoom)



Workforce Development Division

Budget Status Report

FY19/20

As of June 30, 2020

FY19/20 Workforce Development Grant Summary

Revenues	WIOA Formula (AD/DW/Youth)	Other WIOA Grants	Miscellaneous Grants	Total Other WIOA Grants
FY19/20 Allocation	17,544,549.00	887,789.00	5,143,409.00	23,575,747.00
Carry-In from FY18/19	11,560,609.51	788,736.85	332,168.00	12,681,514.36
Total Revenues	29,105,158.51	1,676,525.85	5,475,577.00	36,257,261.36

Expenditures 7/1/2019-6/30/2020	WIOA Formula (AD/DW/Youth)	Other WIOA Grants	Miscellaneous Grants	Total Other WIOA Grants
Actual Expenditures				
Salary and Benefits (Direct)	5,297,097.42	480,158.00	320,530.00	6,097,785.42
Salary and Benefits (Indirect)	741,989.82	39,297.00	65,299.00	846,585.82
Operating Expense (Direct and Indirect)	2,230,379.03	111,869.00	807,153.00	3,149,401.03
Training and Travel	98,570.54	6,562.00	28,836.00	133,968.54
Equipment	69,094.92	2,605.00	11,077.00	82,776.92
Other(YOC Training, ITA, OJT, SS and other Training)	7,041,077.50	97,786.00	744,398.00	7,883,261.50
Total Actual Expenditures	15,478,209.23	738,277.00	1,977,293.00	18,193,779.23
Projected Carry-Forward Training to FY20/21	2,353,606.00	63,402.00	-	2,417,008.00
Projected Unobligated Carry Forward to FY20/21	11,273,343.28	874,846.85	3,498,284.00	15,646,474.13

WIOA Formula

Revenues	Adult		Dislocated Worker		Youth		Total Formula Funds
	\$ 5,841,739.00		\$ 5,565,976.00		\$ 6,136,834.00		
FY19/20 Allocation	584,174.00	5,257,565.00	556,598.00	5,009,378.00	613,683.00	5,523,151.00	17,544,549.00
Carry-In from FY18/19	116,263.00	4,515,765.16	-	2,051,826.12	109,488.88	4,767,266.35	11,560,609.51
Total Revenues	700,437.00	9,773,330.16	556,598.00	7,061,204.12	723,171.88	10,290,417.35	29,105,158.51

Expenditures 7/1/2019-6/30/2020	Admin	Program	Admin	Program	Admin	Program	Total Formula Funds
Actual Expenditures							
Salary and Benefits (Direct)	117,056.00	2,525,308.42	97,788.00	1,945,604.00	82,352.00	528,989.00	5,297,097.42
Salary and Benefits (Indirect)	381,647.00	(1,645.18)	268,826.00	(3,769.00)	124,608.00	(27,677.00)	741,989.82
Operating Expense (Direct and Indirect)	145,178.00	1,061,407.03	62,131.00	796,120.00	39,536.00	126,007.00	2,230,379.03
Training and Travel	17,142.00	30,546.54	10,648.00	24,131.00	8,307.00	7,796.00	98,570.54
Equipment	15,662.00	21,874.92	9,400.00	17,424.00	3,019.00	1,715.00	69,094.92
Other(YOC Training, ITA, OJT, SS and other Training)	-	1,597,741.50	-	896,999.00	1,900.00	4,544,437.00	7,041,077.50
Total Actual Expenditures	676,685.00	5,235,233.23	448,793.00	3,676,509.00	259,722.00	5,181,267.00	15,478,209.23
Projected Carry-Forward Training to FY20/21	-	518,081.00	-	508,883.00	-	1,326,642.00	2,353,606.00
Projected Unobligated Carry Forward to FY20/21	23,752.00	4,020,015.93	107,805.00	2,875,812.12	463,449.88	3,782,508.35	11,273,343.28

Other WIOA Grants

Revenues	Rapid Response	Layoff Aversion	RO/RTC 1144	Accelerator 1147	VEAP 1151	COVID19 1187	Total Other WIOA Grants
FY19/20 Allocation	507,627.00	128,162.00	-	-	-	252,000.00	887,789.00
Carry-In from FY18/19	-	16,442.45	159,400.00	124,259.40	488,635.00	-	788,736.85
Total Revenues	507,627.00	144,604.45	159,400.00	124,259.40	488,635.00	252,000.00	1,676,525.85

Expenditures 7/1/2019-6/30/2020	Rapid Response	Layoff Aversion	RO/RTC 1144	Accelerator 1147	VEAP 1151	COVID19 1187	Total Other WIOA Grants
Actual Expenditures							
Salary and Benefits (Direct)	307,091.00	80,820.00	31,442.00	42,240.00	18,565.00	-	480,158.00
Salary and Benefits (Indirect)	26,123.00	9,621.00	2,272.00	29.00	1,252.00	-	39,297.00
Operating Expense (Direct and Indirect)	79,044.00	21,396.00	4,072.00	4,991.00	2,366.00	-	111,869.00
Training and Travel	2,340.00	324.00	471.00	3,318.00	109.00	-	6,562.00
Equipment	1,745.00	446.00	188.00	78.00	148.00	-	2,605.00
Other(YOC Training, ITA, OJT, SS and other Training)	-	16,444.00	21,180.00	-	51,455.00	8,707.00	97,786.00
Total Actual Expenditures	416,343.00	129,051.00	59,625.00	50,656.00	73,895.00	8,707.00	738,277.00
Projected Carry-Forward Training to FY20/21	-	-	-	-	63,402.00	-	63,402.00
Projected Unobligated Carry Forward to FY20/21	91,284.00	15,553.45	99,775.00	73,603.40	351,338.00	243,293.00	874,846.85

Miscellaneous Grants

Revenues	RE-Entry/Sheriff	Slingshot 2.0 RPI 1145	Leases	DPSS	Interfund Billings	ETP	P2E Planning	P2E IDS	P2E SSEL	Total Misc. Grants
FY19/20 Allocation	119,276.00	143,043.00	691,976.00	663,254.00	148,182.00	166,788.00	-	1,065,622.00	2,145,268.00	5,143,409.00
Carry-In from FY18/19	-	-	-	184,161.00	10,894.00	-	137,113.00	-	-	332,168.00
Total Revenues	119,276.00	143,043.00	691,976.00	847,415.00	159,076.00	166,788.00	137,113.00	1,065,622.00	2,145,268.00	5,475,577.00

Expenditures 7/1/2019-6/30/2020	RE-Entry/Sheriff	Slingshot 2.0 RPI 1145	Leases	DPSS	Interfund Billings	ETP	P2E Planning	P2E IDS	P2E SSEL	Total Misc. Grants
Actual Expenditures										
Salary and Benefits (Direct)	121,427.00	11,856.00	-	45,661.00	85,444.00	-	43,133.00	12,340.00	669.00	320,530.00
Salary and Benefits (Indirect)	-	823.00	-	50,273.00	12,048.00	-	53.00	1,320.00	782.00	65,299.00
Operating Expense (Direct and Indirect)	84.00	3,257.00	691,976.00	60,392.00	29,577.00	505.00	17,265.00	2,320.00	1,777.00	807,153.00
Training and Travel	-	1,294.00	-	5,113.00	22,120.00	-	253.00	24.00	32.00	28,836.00
Equipment	-	128.00	-	870.00	9,887.00	-	121.00	71.00	-	11,077.00
Other(YOC Training, ITA, OJT, SS and other Training)	-	22,222.00	-	685,106.00	-	-	37,070.00	-	-	744,398.00
Total Actual Expenditures	121,511.00	39,580.00	691,976.00	847,415.00	159,076.00	505.00	97,895.00	16,075.00	3,260.00	1,977,293.00
Projected Carry-Forward Training to FY20/21	-	-	-	-	-	-	-	-	-	-
Projected Unobligated Carry Forward to FY20/21	-	103,463.00	-	-	-	166,283.00	39,218.00	1,049,547.00	2,142,008.00	3,500,519.00

State Expenditure Report as of June 30, 2020

K911042

	Adult	Dislocated Worker	Youth	Total Formula Funds
10% Admin Cap	847,195.10	377,385.40	677,350.80	1,901,931.30
Program	7,624,755.90	3,396,468.60	6,096,157.20	17,117,381.70
Total Allocation	8,471,951.00	3,773,854.00	6,773,508.00	19,019,313.00

AA011025

	Adult	Dislocated Worker	Youth	Total Formula Funds
	584,173.90	556,597.60	613,683.40	1,754,454.90
	5,257,565.10	5,009,378.40	5,523,150.60	15,790,094.10
	5,841,739.00	5,565,976.00	6,136,834.00	17,544,549.00

Admin	\$ 847,178.02	\$ 377,385.40	\$ 199,060.10	\$ 1,423,623.52
Program	\$ 7,624,772.98	\$ 3,396,468.60	\$ 6,574,447.90	\$ 17,595,689.48
Accrual	\$ -	\$ -	\$ -	\$ -
Total Cash and Accrual Expenditure	\$ 8,471,951.00	\$ 3,773,854.00	\$ 6,773,508.00	\$ 19,019,313.00

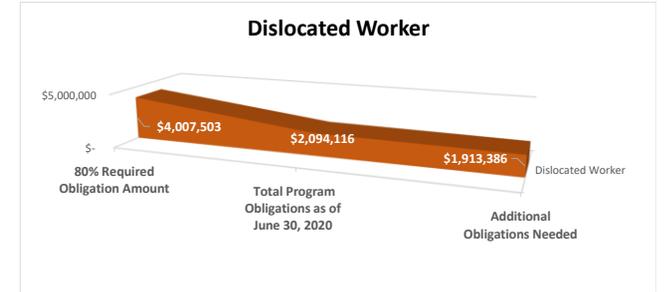
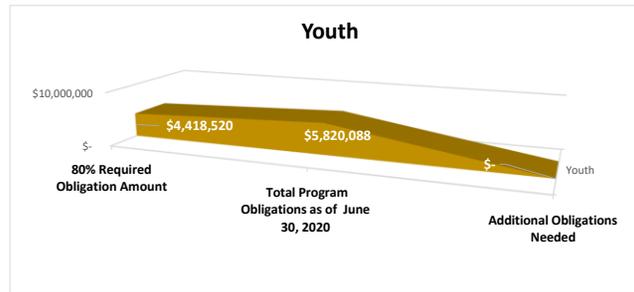
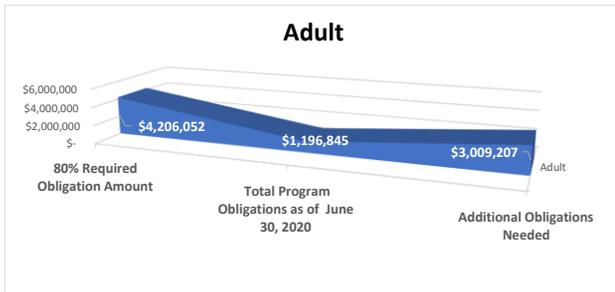
	551,012.94	440,168.75	141,753.79	1,132,935.48
	582,989.17	1,487,430.86	392,736.71	2,463,156.74
	506,531.41	410,907.50	988,566.95	1,906,005.86
	1,640,533.52	2,338,507.11	1,523,057.45	5,502,098.08

Balance as of June 30, 2020	(0.00)	(0.00)	(0.00)	(0.00)
Balance with Accrual	-	-	-	-

4,707,736.89	3,638,376.39	5,602,343.50	13,948,456.78
4,201,205.48	3,227,468.89	4,613,776.55	12,042,450.92

Program Year 19/20 Funds Utilization Status as of 6/30/2020 - 80% Obligation

Formula Fund	Total Allocation	Allowable "Program" Funding 90% (-10% Admin)	80% Required Obligation Amount	Expenditure (Actuals + Accrual) as of June 30, 2020	Obligated but not Paid as of June 30, 2020	Total Program Obligations as of June 30, 2020	Percentage of Total "Program" Obligations to 80% Requirement	Additional Obligations Needed
Adult	\$ 5,841,739.00	\$ 5,257,565	\$ 4,206,052	\$ 1,080,718	\$ 116,128	\$ 1,196,845	28.46%	\$ 3,009,207
Youth	\$ 6,136,834.00	\$ 5,523,151	\$ 4,418,520	\$ 1,373,070	\$ 4,447,018	\$ 5,820,088	131.72%	\$ -
Dislocated Worker	\$ 5,565,976.00	\$ 5,009,378	\$ 4,007,503	\$ 1,890,188	\$ 203,928	\$ 2,094,116	52.25%	\$ 1,913,386



WIOA Training Expenditure Requirement Status

FY 18-19 Report Period June 2020 <u>K9110042</u>									
Adult/Dislocated Total Allocation	Minimum Training Expenditure Requirement (30% of Adult & DW Total Allocation)	Cash Expenditures as of June 30,2020	Obligated not Paid	Budgeted Not Paid	Training Expenditures as of June 30, 2020	Maximum Amount Allowed for Leveraged Resources (10% pf Adult & DW Total Allocation)	Total Amount Spent on Training with 10% Max Amount Allowed	Shortfall/(Excess) Towards Meeting 30% Requirement by June 30, 2020	Percentage of Allocation Spent on Training
12,245,805.00	3,673,741.50	2,450,255.21	0.00	0.00	2,450,255.21	1,224,580.50	3,674,835.71	(1,094.21)	30%

FY 19-20 Report Period June 30, 2020 <u>AA011025</u>									
Adult/Dislocated Total Allocation	Minimum Training Expenditure Requirement (30% of Adult & DW Total Allocation)	Cash Expenditures as of June 30,2020	Obligated not Paid	Budgeted Not Paid	Training Expenditures as of June 30, 2020	Maximum Amount Allowed for Leveraged Resources (10% pf Adult & DW Total Allocation)	Total Amount Spent on Training with 10% Max Amount Allowed	Shortfall/(Excess) Towards Meeting 30% Requirement by June 30, 2020	Percentage of Allocation Spent on Training
11,407,715.00	3,422,314.50	107,603.52	1,026,964.32	2,877,959.07	1,134,567.84	1,140,771.50	2,275,339.34	1,146,975.16	20%
Budgeted and Obligated Not Paid					3,904,923.39			(1,623,380.39)	44%
								(476,405.23)	

Workforce Development Division

Major Contracts

FY19-20

as of 06/30/2020

Funding Source	Fiscal Year of Award	Contract Name	Contract Code	Contract Amount	Prior-Year Expenditures	FY19/20 Beginning Balance	Current Year Expenditures + Cash Advance	Total Cumulative Expenditures	De-Obligated Funds	Contract Balance	Accruals	Balance After Accruals
Youth	2019	Arbor E & T-Moreno Valley	181927	\$ 850,000	\$ (571,933)	\$ 278,067	\$ (143,245)	\$ (715,177)	\$ (134,823)	\$ -	\$ -	\$ -
Youth	2019	Arbor E & T-Indio	181921	850,000	(523,811)	326,189	(252,106)	(775,917)	(74,083)	-	-	-
Youth	2019	Arbor E & T-Perris	181922	850,000	(515,471)	334,529	(195,948)	(711,419)	(138,581)	-	-	-
Youth	2019	California Family Life Center-Hemet	181923	900,000	(841,418)	58,582	(33,335)	(874,753)	(25,247)	-	-	-
Youth	2019	California Family Life Center-Lake Elsinore	181924	800,000	(704,937)	95,063	(38,612)	(743,549)	(56,451)	-	-	-
Youth	2019	California Family Life Center-Rubidoux	181925	850,000	(777,705)	72,295	(40,406)	(818,110)	(31,890)	-	-	-
Youth	2020	Arbor E & T-Moreno Valley	192027	850,000	-	850,000	(608,789)	(608,789)	-	241,211	(146,455)	94,755
Youth	2020	Arbor E & T-Indio	192021	850,000	-	850,000	(568,672)	(568,672)	-	281,328	(162,578)	118,750
Youth	2020	Arbor E & T-Perris	192022	850,000	-	850,000	(551,185)	(551,185)	-	298,815	(142,932)	155,883
Youth	2020	California Family Life Center-Hemet	192023	900,000	-	900,000	(757,887)	(757,887)	-	142,113	(142,113)	-
Youth	2020	California Family Life Center-Lake Elsinore	192024	800,000	-	800,000	(574,428)	(574,428)	-	225,572	(190,702)	34,870
Youth	2020	California Family Life Center-Rubidoux	192025	850,000	-	850,000	(712,397)	(712,397)	-	137,603	(137,603)	-
Total Youth:				\$ 10,200,000	\$ (3,935,274)	\$ 6,264,726	\$ (4,477,009)	\$ (8,412,283)	\$ (461,075)	\$ 1,326,642	\$ (922,384)	\$ 404,259
AD/DW	2020	Rescare Arbor	172030	\$ 100,000	\$ -	\$ 100,000	\$ (99,761)	\$ (99,761)	\$ -	\$ 239	\$ -	\$ 239
Youth	2020	HARC - Youth Program Consulting Services	000000	31,330	-	31,330	(31,330)	(31,330)	-	-	-	-
Total Professional Services:				\$ 131,330	\$ -	\$ 131,330	\$ (131,091)	\$ (131,091)	\$ -	\$ 239	\$ -	\$ 239
Total Major Contracts:				\$ 10,331,330	\$ (3,935,274)	\$ 6,396,056	\$ (4,608,100)	\$ (8,543,374)	\$ (461,075)	\$ 1,326,881	\$ (922,384)	\$ 404,498

Workforce Development Division

FY 2019-2020 Travel

As of 06/30/2020

				BUDGET							ACTUALS							
Title of Conference/ Training	Location	Funding Source	# of Atn	528140 Registration	528900 Airfare	528960 Lodging	528980 Meals	Private Mileage Reimburse	529000 Misc. Travel	Total	528140 Registration	528900 Airfare	528960 Lodging	528980 Meals	Private Mileage Reimburse	529000 Misc. Travel	Total	Balance
Staff Travel:																		
CWA Youth Conf	California	Youth	3	\$ 1,350	\$ -	\$ 1,575	\$ 639	\$ -	\$ 75	\$ 3,639	\$ 1,600	\$ -	\$ -	\$ 77	\$ -	\$ 47	\$ 1,724	\$ 1,915
Meeting of the Minds	Monterey, CA	AD/DW	3	1,500	1,500	1,575	639	-	200	5,414	-	1,722	2,851	373	38	887	5,872	(458)
CWA Board of Dir Mtg	Sacramento, CA	Admin	8	-	6,400	2,800	1,136	-	800	11,136	-	370	-	-	-	55	425	10,711
CWA Sprig Conf	California	AD/DW	2	900	-	1,050	426	-	75	2,451	345	770	-	88	-	158	1,361	1,090
MIS Training: CWSN	Sacramento, CA	AD/DW	2	-	800	350	142	-	100	1,392	-	-	-	-	-	-	-	1,392
Building Workforce Partnership	Los Angeles, CA	AD/DW/Admin	2	900	-	-	-	-	-	900	-	-	-	-	-	-	-	900
Advocacy Trips to Sacramento	Sacramento, CA	Admin	2	-	800	350	142	-	50	1,342	-	-	-	-	-	-	-	1,342
Memberships-Conferences*	Various	Admin	-	1,500	-	-	-	-	-	1,500	816	-	-	-	-	-	816	684
EEO Training	Sacramento, CA	Admin	1	-	400	175	71	-	50	696	-	-	-	-	-	-	-	696
Regional Organizer	Sacramento, CA	Regional	2	-	800	1,400	568	-	50	2,818	-	871	335	20	-	56	1,283	1,535
Other Misc. Travel	Various	Admin	5	-	2,000	875	355	-	100	3,330	1,486	2,670	2,107	450	2,876	562	10,151	(6,821)
Other Misc. Travel (Regional Workforce Tech Conference)	Various	Admin	-	-	-	-	-	-	-	-	3,694	1,842	1,866	131	-	197	7,730	(7,730)
Workforce Tech Conference*	Florida	AD/DW	2	-	1,000	1,400	568	-	200	3,168	-	663	-	75	-	14	752	2,416
Staff Subtotal:				\$ 6,150	\$ 13,700	\$ 11,550	\$ 4,686	\$ -	\$ 1,700	\$ 37,786	\$ 7,942	\$ 8,908	\$ 7,160	\$ 1,213	\$ 2,913	\$ 1,977	\$ 30,113	\$ 7,673
WDB Member Travel:																		
NAWB (4x per year / 4 nts.)	Washington DC	AD/DW	2	\$ -	\$ 1,000	\$ 1,400	\$ 568	\$ -	\$ 100	\$ 3,068	\$ -	\$ 887	\$ 1,596	\$ 161	\$ 45	\$ 141	\$ 2,830	\$ 238
NAWB/WB	Washington DC	Admin	5	4,000	2,500	3,500	1,420	-	100	11,520	4,800	4,177	-	-	-	59	9,036	2,484
Advocacy Trips to Washington	Washington DC	Youth	2	-	1,000	700	284	-	150	2,134	-	2,522	3,204	320	78	598	6,721	(4,587)
Voices of Youth	Washington DC	Youth	12	-	6,000	6,300	2,556	-	1,200	16,056	1,300	618	1,789	91	-	60	3,858	12,198
NAJA		Admin	3	\$ 1,500	\$ 1,500	\$ 2,100	\$ 852	\$ -	\$ 500	6,452.00	900	356	986	166	-	59	2,467	3,985
WDB Subtotal:				\$ 5,500	\$ 12,000	\$ 14,000	\$ 5,680	\$ -	\$ 2,050	\$ 39,230	\$ 7,000	\$ 8,560	\$ 7,575	\$ 739	\$ 123	\$ 917	\$ 24,913	\$ 14,317
Grand Total :				\$ 11,650	\$ 25,700	\$ 25,550	\$ 10,366	\$ -	\$ 3,750	\$ 77,016								
Payments Year to Date				\$ 14,942	\$ 17,468	\$ 14,735	\$ 1,952	\$ 3,036	\$ 2,894	\$ 55,026								
Total Travel Balance as of June 30, 2020																	\$ 21,990	

Workforce Development Division

FY 19-20 Memberships

Description	FY 19/20 Budget	Paid as of 06/30/2020	Balance as of 06/30/2020
ASTD Renewal Membership (2 year membership)	\$ 379	\$ -	\$ 379
Banning Chamber of Commerce	60	75	-
Beaumont Chamber of Commerce	130	-	130
California Workforce Association (CWA) WDB	15,000	12,200	-
Cathedral City Chamber of Commerce	265	-	265
Coachella Chamber of Commerce	300	360	-
Corona Chamber of Commerce	300	-	300
Desert Hot Springs Chamber of Commerce	200	-	200
Eastvale Chamber	200	-	200
Greater Riverside Chambers of Commerce	250	-	250
Greater Riverside Employer Advisory Council	50	-	50
Hemet/San Jacinto Chamber of Commerce	300	-	300
Inland Valley Employer Advisory Council	125	-	125
Indio Chamber of Commerce	200	-	200
Lake Elsinore Valley Chamber of Commerce	200	200	-
LaQuinta Chamber of Commerce	189	-	189
Menifee Valley Chamber of Commerce	165	-	165
Moreno Valley Chamber of Commerce	185	185	-
Murrieta Chamber of Commerce	625	-	625
National Association of Workforce Board (NAWB) WDB	2,500	3,000	-
National Youth Employment Coalition	1,500	-	1,500
Norco Chamber of Commerce	300	300	-
Palm Desert Chamber of Commerce	200	225	-
Palm Springs Chamber of Commerce	250	255	-
Perris Valley Chamber of Commerce	175	-	175
Rancho Mirage Chamber of Commerce	175	200	-
San Jacinto Chamber of Commerce	450	297	153
Temecula Valley Chamber of Commerce	230	300	-
The Desert Communities Employer Advisory Council (DCEAC)	40	120	-
Wildomar Chamber of Commerce	385	-	385
Distribution Management Association of SoCal	-	995	-
Banning Chamber of Commerce		245	-

Total: \$ 25,328 \$ 18,957 \$ 5,591

Workforce Development Division

FY 19-20 Advertising and Public Outreach

Description	Funding Source	FY 19/20 Budget	Paid as of 06/30/2020	Balance as of 06/30/2020
WDB Approved Public Outreach				
Greater Riverside Chamber of Commerce - College & Career Fair	Youth	\$ 1,000	\$ -	\$ 1,000
Science and Technology Engineering Program (STEP)	Youth	1,000	1,000	-
Valley Wide Workforce Summit	AD/DW	2,000	160	1,840
Manufacturers Council	Admin	2,500	-	2,500
National Association of Workforce Boards (NAWB)	Admin	5,000	5,000	-
Jamil Dada Character Excellence (RCWorks)	Youth	5,000	-	5,000
Total WDB Approved Public Outreach:		\$ 16,500.00	\$ 6,160	\$ 10,340
Advertising				
Dressman Promotional Products	RR	\$ 10,000	\$ 7,744	\$ 2,256
Desert Sun (Indio)	AD/DW	1,000	2,231	-
Newspaper in Education	Youth	250	-	250
Announce State of CA Employment RFP (Daily Journal Corporation)	P2E	-	535	-
Total Advertising:		\$ 11,250	\$ 10,510	\$ 2,506
Grand Total:		\$ 27,750	\$ 16,670	\$ 12,846

Budget to Actuals

Account Description	Account Code	Budget	Actuals 6/30/2020	Balance 6/30/2020
Projected Salaries & Benefits Expense - Direct	510040; 518100	\$ 6,667,257.00	\$ 5,614,084.72	1,053,172.28
Payoff Permanent/Seasonal	510200	\$ 66,532.00	\$ 255,690.71	(189,158.71)
Temporary Salaries (TAP)	510320	\$ 497,299.00	\$ 57,678.87	439,620.13
Workers Compensation	517000	\$ 161,035.00	\$ 161,035.00	-
Retiree Health Insurance	515200	\$ 9,996.00	\$ 9,296.74	699.26
Cellular Phone	520230	\$ 17,122.00	\$ 18,431.14	(1,309.14)
Telephone Service	520320	\$ 9,930.00	\$ 9,531.87	398.13
Communication Services	520330	\$ 32,360.00	\$ 28,257.90	4,102.10
Insurance-Liability	520930	\$ 80,364.00	\$ 80,364.00	-
Insurance-Property	520945	\$ 54,363.00	\$ 54,363.00	-
Maint-Office Equipment	521540	\$ 22,869.00	\$ 21,970.57	898.43
Maint-Software	521640	\$ 60,901.00	\$ 33,773.03	27,127.97
Maint-Telephone	521660	\$ -	\$ 178.64	(178.64)
Maint-Blg & Improvements	522310	\$ 20,765.00	\$ 22,178.46	(1,413.46)
Memberships	523100	\$ 25,328.00	\$ 18,957.00	6,371.00
Bank Charges	523290	\$ 380.00	\$ 974.84	(594.84)
Moving Expense	523300	\$ 15,000.00	\$ 5,337.23	9,662.77
Computer Equip-Non Fixed Asset	523640	\$ 50,000.00	\$ 19,329.94	30,670.06
Ofc Equipment Non Fixed Asset	523680	\$ 5,204.00	\$ 761.25	4,442.75
Office Supplies	523700	\$ 15,199.00	\$ 28,283.97	(13,084.97)
Postage/Mailing	523760	\$ 8,515.00	\$ 8,184.73	330.27
Printing/Binding	523800	\$ 21,149.00	\$ 12,006.17	9,142.83
Subscriptions	523820	\$ 653.00	\$ 36.00	617.00
Computer Software - Equipment	523840	\$ 14,649.00	\$ 8,599.83	6,049.17
Temp Assistance Pool (TAP)	525080	\$ 14,175.00	\$ 8,140.12	6,034.88
RMAP Services	525330	\$ -	\$ 1,460.81	(1,460.81)
Temporary Help Services	525340	\$ -	\$ 2,171.16	(2,171.16)
Professional Services	525440	\$ 225,000.00	\$ 162,212.71	62,787.29
Salary/Benefit Reimbursement	525500	\$ 125,854.00	\$ 190,083.35	(64,229.35)
Security	525600	\$ 72,200.00	\$ 77,439.09	(5,239.09)
RCIT Device Access	525840	\$ 588,529.00	\$ 841,743.42	(253,214.42)
RCIT Device Public	525850	\$ 54,695.00	\$ -	54,695.00
RCIT Device Support	525860	\$ 125,166.00	\$ -	125,166.00
RCIT Physical Server Support	525870	\$ 171,296.00	\$ -	171,296.00
RCIT Virtual Server Support Annual	525880	\$ 14,594.00	\$ -	14,594.00
RCIT MS Dynamics	525900	\$ 9,294.00	\$ 10,564.95	(1,270.95)
Legally Required Notices	526410	\$ 7,631.00	\$ 1,652.48	5,978.52
Advertising	526420	\$ 27,750.00	\$ 16,669.61	11,080.39
Rent/lease Equipment	526530	\$ -	\$ -	-
Rent - Lease Bldgs	526700	\$ 1,497,703.00	\$ 1,683,294.41	(185,591.41)
Special Program Expense	527780	\$ 76,320.00	\$ 39,555.67	36,764.33
Training Education/Tuition	527840	\$ 100,000.00	\$ 105.00	99,895.00
Registration/Conf Fees	528140	\$ 11,650.00	\$ 14,996.20	(3,346.20)
Air Transportation	528900	\$ 14,700.00	\$ 24,384.76	(9,684.76)
Car Pool Expense	528920	\$ 80,000.00	\$ 50,426.78	29,573.22
Lodging	528960	\$ 17,850.00	\$ 19,252.06	(1,402.06)
Meals	528980	\$ 7,242.00	\$ 2,272.49	4,969.51
Misc. Travel Expense	529000	\$ 3,550.00	\$ 4,293.61	(743.61)
Private Mileage/Vehicle	529040	\$ 2,284.00	\$ 3,080.41	(796.41)
Training Provider (YOC, etc)	530300	\$ 6,107,176.00	\$ 4,548,188.69	1,558,987.31
Client Services (ITA)	530440	\$ 3,814,473.00	\$ 2,972,755.97	841,717.03
RF- Client Services ITA	530441	\$ -	\$ -	-
Support Services	530460	\$ 250,000.00	\$ 200,104.09	49,895.91

Budget to Actuals

Account Description	Account Code	Budget	Actuals 6/30/2020	Balance 6/30/2020
SS RF - Other Training	530461	\$ -	\$ -	-
Interfund Exp-Audit & Acctg Fee	536760	\$ 17,183.00	\$ -	17,183.00
Interfund Exp-Payroll Service Fee	536761	\$ -	\$ 7,864.57	(7,864.57)
COWCAP (CountyWide Cost Allocation Plan)	536840	\$ (9,041.00)	\$ (11,198.00)	2,157.00
Interfund-Custodial	536860	\$ -	\$ -	-
Interfund Exp - Fuel	536910	\$ 480.00	\$ 158.03	321.97
Interfund-General Ofc Expense	536920	\$ 139,439.00	\$ 78,476.78	60,962.22
Interfnd Exp-Maintenance	537040	\$ -	\$ 1,522.71	(1,522.71)
Interfund-Legal Services	537020	\$ 44,132.00	\$ 24,630.60	19,501.40
Interfund-Miscellaneous	537080	\$ 25,096.00	\$ 15,076.49	10,019.51
Interfund-Personnel Services	537090	\$ 66,528.00	\$ 66,528.00	-
Interfund-Salary Reimbursement	537180	\$ 901,705.00	\$ 543,989.62	357,715.38
Interfnd Exp-Labor	537220	\$ 395,202.00	\$ 102,211.58	292,990.42
Equipment - Office	546140	\$ 30,000.00	\$ 22,462.32	7,537.68
Expense - Program Income	595223	\$ -	\$ (2,096.92)	2,096.92
Total FY19/20		\$ 22,886,726.00	\$ 18,193,779.23	4,692,946.77