



Riverside County Workforce Development Executive Committee Meeting AGENDA

***Wednesday, February 17, 2021
10:30 a.m. – 11:30 a.m.***

On the day of the meeting, the Board Meeting will be accessible to the public online by video conference and telephone access using the information listed below.

[Zoom](#) Online Video/Audio Conference

Meeting ID: 929 6643 9827 **Password:** 92507

Online: <https://zoom.us/j/92966439827?pwd=WloxVM4TDlFVnhQV0RkZnVWwGNmdz09>

Phone: (888) 788-0099 or (877) 853-5247

One tap mobile: +16699009128,,92966439827#,,1#,,92507#

Find your local number: <https://zoom.us/u/aeHs9keSzu>

Participants should be advised that by engaging in meeting telephonically or electronically they acknowledge that input may be recorded, such recording is subject to inspection pursuant to the California Public Records Act.

MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER [N-29-20](#) DATED MARCH 17, 2020, WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.

The Riverside County Workforce Development Board (Board) is holding Board of Directors meetings to conduct essential business. Members of the public may view and participate electronically or telephonically, not in person, consistent with directives from the Riverside County Public Health Officer, the California Department of Public Health, and the California Governor's Executive Order [N-33-20](#).

Public Participation Members of the public may address the Board on any item on the agenda and on any matter that is within the Board's jurisdiction. To address the Board regarding an item that is on the agenda, please submit an e-mail entitled "Public Comment" directly to the Board Coordinator, Jasmine Guerrero, via email at jguerrer@rivco.org or by calling (951) 955-9068. Requests must be submitted to the Board Coordinator prior to the time the item is called for consideration or prior to the Public Comment section of the agenda. Please specify if comment is related to an Action Item or if it is General Public Comment. *If you cannot or choose not to attend when the meeting occurs but wish to make a comment, please submit your comments by 8:00 a.m. on the day of the Board meeting.* Comments will be presented by the Board Coordinator. They will be announced at the appropriate time and will be added to the record. Comments will be read after Action Items are discussed or during Public Comment period.

Patrick Ellis
WDB Chairperson
Carrie Harmon
WDB Executive Director



Jamil Dada
WDB Vice Chairperson
Leslie Trainor
WDB Deputy Director

Riverside County Workforce Development Executive Committee Meeting Agenda

Wednesday, February 17, 2021
10:30 a.m. - 11:30 a.m.

WELCOME

1.1 Call to Order and Self Introductions Patrick Ellis

ACTION ITEMS

2.1 Approve the Minutes from January 20, 2021 All

REPORTS

3.1 Chairperson's Report Patrick Ellis
3.2 Federal/State Report Jamil Dada
3.3 Executive Director's Report Carrie Harmon
3.4 Status of Service Delivery Leslie Trainor

DISCUSSION ITEMS

4.1 Member Initiatives All

PUBLIC COMMENT

Participants should be advised that by engaging in meeting telephonically or electronically they acknowledge that input may be recorded, such recording is subject to inspection pursuant to the California Public Records Act.

CONFLICT OF INTEREST ADVISEMENT Board members please be advised: If an Agenda item relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250.00 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, then please follow these procedures: *“When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item and then refrain from discussing, voting on, or otherwise influencing the Board’s consideration of the Agenda item.”*

ACCESSIBILITY The Workforce Innovation Opportunity Act (WIOA) Title I financially assisted program or activity is an equal opportunity employer and program. Auxiliary aids and services are available upon request to individuals with disabilities. There are two ways of requesting reasonable accommodations. 1. For ADA Coordinator, please call (951) 955-3100, (951) 955-3744 TTY, CA Relay 711, or e-mail ADACoordinator@rivcoeda.org. 2. For the Board Coordinator, please call (951) 955-9068 or e-mail jguerrer@rivco.org.

PUBLIC NOTICE While Board Meetings are open to the public, time constraints limit the Board’s ability to permit open discussions with members of the audience. Persons requesting to address the Board on matters not on the agenda but within the jurisdiction of the Board should do so under the agenda item Public Comments. Persons requesting to address the Board on an agenda item should register with staff prior to the meeting via e-mail to jguerrer@rivco.org or phone (951) 955-9068. The Chair will impose a 3-minute time limit on all speakers addressing the Board.

NON-EXEMPT MATERIALS Non-exempt materials related to an item on this agenda submitted to the Workforce Development Board after distribution of the agenda packet are available for public inspection on the Riverside County Economic Development Agency Workforce Division’s website at www.rivcoworkforce.com.

POSTED MATERIALS In accordance with the Ralph M. Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting on the Riverside County Workforce Development Board website (www.rivcoworkforce.com/WDB). The agenda, supporting documents, and all writing received by the Board are public records and can be viewed online, but may not include all available or the most current documentation. All documentation along with the most updated versions can be requested via e-mail to RivCoWDB@rivco.org, by calling (951) 955-9068 or (951) 955-3100.



Executive Committee: Minutes January 20, 2021

WDB Chair Patrick Ellis called the meeting to order at 11:32 a.m.

Members in Attendance

Patrick Ellis	Jamil Dada	Connie Golds	Diane Strand
Rosibel Ochoa	Mary Jo Ramirez	Morris Myers	

Members Absent

Sonia Nunez	Ricardo Cisneros		
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Staff

Heidi Marshall	Carrie Harmon	Leslie Trainor	Jasmine Guerrero
Tammy Mathis	Adriana Escobar	Jason Tang	Rilla Jacobs
Stephanie Adams	Holly Reeves		

Administrative Item: 2.1 Approve the December 16, 2020, Minutes

Motion: the WDB Executive Committee approves the 12/16/21 meeting minutes

Moved by	Jamil Dada	Second by	Morris Myers	Abstain	Connie Golds	
Vote	Aye	6	No	0	Abstain	1
Status	Approved					

Administrative Item: 2.2 America Job Center of California (AJCC) Career Service Provider Application

Motion: the WDB Executive Committee approves AJCC Career Service Provider Application

Moved by	Jamil Dada	Second by	Morris	Abstain	None	
Vote	Aye	7	No	0	Abstain	0
Status	Approved					

Discussion

Carrie Harmon went over the history of the how Riverside came to provide direct services using Riverside County staff to the AJCCs in the county. The approval is coming to an end and another request to provide services needs to be submitted to the state. She briefly explained the changes the organization has gone through and asked Leslie Trainor to explain the action item.

Leslie provided contexts to the request and explained how the federal government views the way the Workforce Innovation and Opportunity Act funding should be distributed to provide workforce development services. There are three buckets of funding:
 Administration – fiscal oversight of the funding
 Career Services – direct services to customers - business and jobseekers
 One-Stop Operator – oversees coordination of workforce development partners

The current structure is:
 Administration – riverside county staff handles this operation
 Career Services – adults services are provided through county staff in the AJCCs. Youth services are contracted out to California Family Life Center and EQUUS
 One-Stop Operator – Contracted out to EQUUS

Today’s action item is addressing the provision for career services provided by county staff. The WIOA law allows local WDBs to provide these services through competitive procurement or providing the services directly themselves. In 2017, the California Workforce Development Board (CWDB) approved our local area to provided careers services. This approval will end on June 30, 2021. Today’s action item is requesting approval to submit another application to the CWDB for the local WDB to continue to provide career services through county staff beyond the June 30, 2021, date.

	<p>If approved by the Executive committee today, the action item will move forward for approval by the Riverside Board of Supervisors (BOS) for the Governor’s approval. After the application is reviewed by the CWDB. The CWDB may approve the request for a period of up to four years. The application itself does not specify a firm time period that will be up to the CWDB after its review and approval. Leslie reminded the committee that the BOS has expressed its desire to have a competitive bid for these services in 2022 go out to work service providers. This request is addressed in the application, but to avoid any gaps in customer service we recommend this application be provided to the state.</p> <p>Jamil responded, the BOS and the former CEO has expressed it desire that this bid go out. Other WDBs are using this model successfully and they want to use it to cut costs in our program. He asked why the application was not for one-year or left blank for the CWDB to determine the time frame. Heidi responded the application did not allow for a specific time frame. We will make this clear in our request to the BOS for approval.</p> <p>Mary Jo reminded the committee that staff payroll is funded through WIOA, and any changes to it would not affect the County’s general fund. She also gave examples of the difficulties other counties are experiencing using outside vendors. Reimbursements in costs back to the vendors may pose a problem for the vendors. Jamil asked Mary Jo to come to the BOS meeting to give them her information.</p> <p>Morris mentioned how we have streamlined in the last four years and would this be enough to make the county more competitive. Jamil responded the BOS wants to do a competitive bid and we will see at that time.</p>
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Reports :

3.1 Chairperson’s Report

Patrick Ellis	No report at this time
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3.2 Federal and State Report

Jamil Dada	<p>Briefly spoke on the COVID funding that was approved by Congress. Jasmine has sent out this information to the Board. We will get an increase in funding for WIOA this year and the Health and Economic Recovery Omnibus Emergency Solutions Act (HEROS) will pass with a lot of funding for infrastructure. This funding may be run through the AJCCs and the local boards and we need to begin planning the best ways to utilize the funds.</p> <p>The CWDB will begin presenting more High Road projects and some new ideas. We will keep you informed as we get more information. NAWB is scheduled for June 28 – 30th 2021. September will take our youth group to Washington D.C.</p> <p>Rosibel asked if Jamil had more information on how the funding would be disseminated, he spoke about how it will be disseminated once we receive it. Further discussions will be held on this subject.</p>
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3.3 Director’s Report

Carrie Harmon	<p>Encouraged the group to look at the opportunities that are being provided in all the bills coming through. She wants to focus on ways to better structure local projects that can be used as a launch to compete for grants and funding. Using ad-hoc groups, chambers of commerce, community colleges and more to bring in ideas to help populations that have historically struggled with employment. She will begin to work with everyone to make sure there are projects ready for the funds.</p> <p>Jamil said \$353 million is the Governor’s budget for local boards to help apprenticeships. Patrick talked on youth unemployment and students who have challenges in the last year with soft skills. We need to be aware of this problem and keep an eye on it for future. Rosibel mentioned Bank of America granted RCC with \$1 million and wanted to know how this funding is being used. Leslie gave Rosibel some information on who the funding is with and invited her to participate in future endeavors that come up.</p>
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3.4 Status of Service Delivery

Leslie Trainor	<p>We are preparing a Workforce COVID Resilience Plan. This plan acknowledges some of the changes from COVID are good changes. We hope to learn from them through staffs experience with our customers and how our customers will need us through the year. We gathered 130 ideas so far from our brainstorming sessions. Leslie gave brief overview of some of the lessons from staff. Youth was a special population that has been affected by COVID and what their needs are to successfully enter the work world.</p> <p>The Moreno Valley Employment Resource Center is now a designated AJCC. Leslie gave staffing updates.</p>
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Discussion Item: 4.1 2nd Quarter Budget Summary**Discussion**

Leslie Trainor	<p>Leslie gave a brief overview on how the WIOA funding flows from one fiscal year to another. Our recent update for the 2nd quarter shows we need to spend now roughly \$7 million by June 30 2021 to stay on track. We also need to obligate \$1.5 million. She explained why the funding is being spent so slowly this year. Other areas across the state are having the same problems this year.</p> <p>Our team is working to spend down the money and we are creating plans to utilize the funds in ways the benefit our customers businesses, and jobseekers. Members asked about and suggested other ways to spend down the funding. A brief discussion was held on the workforce 501(3)(c) and how it can possibly assist with some funding help. Staff will look into all of the suggestions the members gave to see what is viable.</p>
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Discussion Item: 4.2 Member Initiatives**Discussion**

Mary Jo	Our youth program will have virtual art show exhibit hosted by Mount San Jacinto College and we will send out the link
Jamil	Asked if the RivCoWorks meetings will continue to be held before the regular board meetings. Jasmine responded yes.

Public Comments

NONE

Adjourned: 12:54 p.m.