

Jamil Dada
Chairperson

Juan De Lara
Vice Chairperson

Carrie Harmon
Executive Director

Leslie Trainor
Secretary

Infinite Opportunity, Lasting Prosperity

**Riverside County Works Board Meeting
Minutes
April 18, 2018**

Jamil Dada, Chairman, called the meeting to order at 10:06 a.m.

Members in Attendance

Jamil Dada Mary Jo Ramirez Juan De Lara Morris Myers Francisca Hernandez

Staff

Thi Pham Leslie Trainor Rilla Jacobs Jasmine Guerrero

I. Action Item: Approve the January 10, 2018 Minutes							
Motion: to approve the January 10, 2018, minutes.							
Moved by	Morris Myers	Second by	Juan De Lara	Abstain	Yes		
Vote	Aye	3	No	0	Abstain	2	
Status	Approved						

II Report Item:	
A. 1	Staff Update. 1. Directors and Officers coverage with Nonprofits Insurance Alliance of California (NIAC) has been renewed effective 3/01/2018 and will be renewed annually. The policy purchased is a “Zero Employee D&O Policy. 2. Updated logo was presented to members and approved. A high resolution logo will be created.

Discussion Item:	
A.	Brochure – the creation of a brochure was requested at the last meeting. Staff presented a first draft of the brochure for members to review and give their comments. Discussion was held on the content related to partners, youth, veterans, employers, and Tax ID. Additional comments will be sent to Thi Pham and a final draft will be ready for the next meeting. The second draft of the Letter of Intent was presented. This version incorporated the changes member had from the last meeting. Once the logo is ready, it will be placed on the letter and staff will begin mailing them out.
B.	Fundraising Next Steps: At the last meeting staff was instructed to create a fund raising plan. They presented the draft to the members for review and comments. The plan is for program year 2018 – 2019. Staff asked members what they wanted the reasonable amount raised to be. Currently we raise

	<p>\$40,000 for the youth award event.</p> <p>Member discussed raising donations for a summer youth work program with a goal of 100 youth for the workforce regions would be \$300,000. They discussed the difference requirements for grants versus donations. The plan is structured for both options.</p> <p>The plan also has focus areas, obstacles that may arise, and specific targets to reach. Thi went over the fundraising calendar for the RCW. Discussions were held on different ways to distribute the brochure and letter of intent.</p>
<p>Leslie Trainor</p>	<p>Leslie informed the members that RCW wrote a letter of support for the Economic Development Agency’s Joint Grant Application with the City of Riverside for a Transformative Climate Communities Grant. We were awarded \$170,000 and we commence with the grant activities in June. Workforce Development and RCW will be among the partners.</p>

Adjourned: 10:30 a.m.