

**WORKFORCE DEVELOPMENT BOARD**



**ACTION ITEM: C**

**SUBMITTAL DATE:** December 21, 2016

**SUBJECT:** Election of Workforce Development Board (WDB) Chairperson for 2017.

**RECOMMENDATION:** That the WDB elect a Chairperson to preside over the committee for 2017.

**BACKGROUND:** Officer to preside over the Workforce Development Board needs to be elected for the period commencing January 1, 2017, through December 31, 2017.

Functions and responsibilities of the Chairperson include:

- Shall be the official representative and spokesperson for the WDB
- Shall preside at all WDB meetings and the WDB Executive Committee meetings
- Shall coordinate with the WDB Director in preparing the agenda for WDB meetings
- Shall call regular and special meetings of the WDB Executive Committee
- Shall appoint the Chairperson and Vice Chairperson of the ad-hoc committees of the WDB
- Shall sign on behalf of the WDB all necessary documents
- Perform other responsibilities as determined by the WDB

As per the WDB Bylaws, the Chairperson shall be elected by the WDB from the private sector membership. Private sector representation is as follows:

Francisca Hernandez	Barbara Howison	Juan DeLara	Diane Strand
Jamil Dada	Deanna Margaritha	Lea Petersen	Peter Hubbard
Tina Sewell	Layne Arthur	Sonia Nunez	Cheryl Peabody
Jennifer Marquez	Darlene Wetton		

Nominations for Chairperson will be submitted at the time of meeting. The candidates will provide a 2-minute speech to gain the majority vote; the confirmation of a majority vote is accomplished by voting ballots.

<p>WORKFORCE DEVELOPMENT BOARD</p> <p>Date: 12/21/16 Approval: Yes/No</p>	<p>BOARD OF SUPERVISORS CONCURRENCE</p> <p>REQUIRED: No</p>
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