

Jamil Dada  
WIB Chairman

Rob Field  
Assistant County Executive Officer, EDA

Felicia Flournoy  
WIB Director

Morris Myers  
WIB Vice Chairman



Mark Christiansen  
WIB Deputy Director

Rilla Jacobs  
Secretary

*Infinite Opportunity, Lasting Prosperity*

## Executive Committee October 9, 2013

Chairman Jamil Dada called the meeting to order at 10:00 a.m.

### Members in Attendance

Jamil Dada	Morris Myers	Shelagh Camak	Imran Farooq	Robert Frost	Juan De Lara
Mary Jo Ramirez					

### Staff

Felicia Flournoy	Mark Christiansen	Maria Muldrow	La Tonya Johnson	Thi Pham	Loren Sims
Zaskia Ruiz-Jones	Kathy Boyer	Rilla Jacobs			

### **Administrative Item: 1.1 Approve June 12, 2013, Executive Notes**

**Motion: that the Workforce Investment Board (WIB) approve the June 12, 2013, Executive Notes**

Moved by	Imran Farooq	Second by	Juan De Lara
Status	Approved with changes		
Discussion	Mary Jo was absent from this meeting Maria Muldrow gave the CYD report. Change notes to show that Maria gave the report out. Name correction: change Sally Murray to Patty Murray.		
Actions	Make name changes to June 12 <sup>th</sup> notes.		

### **Administrative Item: 1.2 County Youth Ecology Corps Consultant**

**Motion: that the WIB Executive Committee approve the sole source agreement with New Ways to Work to assist in the establishment of a Youth Ecology Corps program in Riverside in the amount of \$27,000.**

Moved by	Morris Myers	Second by	Shelagh Camak
Status	Item tabled until next Executive Meeting		
Discussion	Felicia Flournoy gave an update on how the sequestration and the government shutdown have effected the allocation of workforce funding. Members held a brief discussion and agreed to table this item until the next Executive Committee meeting.		
Actions	Item tabled until next meeting.		

### **Administrative Item: 1.3 Workforce Investment Board Member Nomination**

**Motion: that the WIB Executive Committee approve new WIB members**

Moved by	Morris Myers	Second by	Juan De Lara
Status	Approved		
Discussion	Members agreed on the nomination of Mike Pazzani, Barry Keyes, and Rick Glasmann.		
Actions	Track members' nomination process through the Board of Supervisors.		

### **Administrative Item: 1.4 Council for Youth Development Member Nomination**

**Motion: that the WIB Executive Committee approve the CYD member nomination of Patricia Solano, Joshua Y. Hill, Elias Avila Jr., and Charles Fischer.**

Moved by	Juan De Lara	Second by	Imran Farooq
Status	Approved		

### **Administrative Item: 1.5 Public Outreach Veterans Small Business Summit**

**Motion: that the WIB Executive Committee approve \$1,000 Public Outreach funding for the 3<sup>rd</sup> Annual Veterans Small Business Summit.**

Moved by	Robert Frost	Second by	Juan De Lara
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Status	Approved
Actions	Staff to prepare paperwork to submit funding.

### **Administrative Item: 1.6 Public Outreach Science and Technology Education Partnership**

**Motion: that the WIB Executive Committee approve \$1,000 Public Outreach funding for the 2013 Science and Technology Education Partnership Conference.**

Moved by	Imran Farooq	Second by	Shelagh Camak
Status	Approved		
Actions	Staff to prepare paperwork to submit funding.		

### **Administrative Item: Member Initiative**

**Motion: that the WIB Executive Committee approve \$1,000 Public Outreach funding for the 2014 Riverside County State of Education Address.**

Moved by	Morris Myers	Second by	Robert Frost
Status	Approved		
Actions	Staff to prepare paperwork to submit funding.		

### **Discussion Item: 2.1 WIB Private Sector Business Membership and Involvement**

#### **Discussion**

Felicia Flournoy	<p>Our private sector membership is now at the required 51 percent. Members discussed attendance and engagement issues. They decided to:</p> <ul style="list-style-type: none"> <li>• Make personal contact with members who have not attended several meetings and bring back information at the next WIB executive meeting.</li> <li>• Send a letter at the beginning of the year to remind all members of their WIB commitments.</li> </ul>
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### **Discussion Item: 2.2 WIB Committee Structure**

#### **Discussion**

Felicia Flournoy	<p>We continue to have dialogue with education and labor WIB members to listen and learn what their needs are. We began a dialogue with the private sector members, but more sessions are needed to get information. Members want to continue with the Regional WIB Committees with the assurance that more private sector discussions and concerns will be addressed at the committee level.</p> <p>Members discussed ways to bring more intense private sector discussions and areas of concern into the regional meetings. Juan was asked how the East region keeps its private sector members engaged. He responded that they created a subcommittee for private sector to meet and contribute ideas and create agenda items that are then brought back to the regional meeting. They removed members from their attendee list who have not attended in a year or two.</p> <p>Members agreed to hold a meeting in November to have a dialogue on why members are attending and what their needs are. They also want a meeting to discuss the Logistics Industry.</p>
Actions	Arrange meeting.

### **Discussion Item: 2.3 WIB Strategic Planning Process and Regional Convening**

#### **Discussion**

Felicia Flournoy	<p>Our new Three Year Strategic Plan will be created next year. We are working with community college, education and economic development to see how we can better prepare jobseekers for jobs. We need private sector input. We want to eliminate duplication of efforts. We will use the information from these sessions to create the new plan. Our vision, mission and goals will be revisited to see if they still apply for our new plan. We are in the process of looking for a consultant to facilitate the strategic plan session.</p>
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### **Discussion Item: 2.4 December WIB Meeting**

#### **Discussion**

	<p>There will not be a guest speaker this year. We will use the time to hold dialogue for private sector members. We may have private sector members serve as a panel.</p>
Actions	Begin planning December's agenda.

**Discussion Item: 2.5 Appointment of Additional Executive Committee Members****Discussion**

	<p>With the bylaw changes approved we can now appoint additional members to the Executive Committee to better represent the board as it is today. The membership will be:</p> <p>2014 Chair  2014 Vice Chair  2014 CYD Chair  Past Chair  West Chairman -- Imran Farooq  East Chairman -- Juan De Lara  SW Chairman -- Rick Glasmann  Education – Shelagh Camak, Michael Pazzani  Labor – Duane Friel, Stan Stosel  Private Sector – Debby Martin, Francesca Hernandez, Tina Sewell, Lupe Del Gado</p>
Actions	Confirm if members will accept the appointments.

**Discussion Item: 2.6 State and Federal Update****Discussion**

Jamil Dada Imran Farooq	<p>Nothing new to report  CWIB wants to meet with senior staff to collaborate on what constitutes a high performing WIB.  Representatives from staff are needed.</p>
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**Reports :****Regional Committee Updates**

West	TABLED
East	TABLED
Mid-County	TABLED
Southwest	TABLED

**Council for Youth Development Liaison**

	TABLED
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**Chairman's Report**

Jamil Dada	<p>Riverside Mayor Rusty Bailey and Councilmember Jim Perry want to tour the Riverside Workforce Center on Tuesday, October 15, at 11:00 a.m. Members Robert Frost, Imran Farooq and staff Lenny Pimentel, Maria Muldrow, Mark Christiansen and Felicia Flournoy will help with the tour.</p>
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**Director's Report**

Felicia Flournoy	<p>Our Five Year Plan has been approved by the CWIB. We are waiting to hear if we have been identified as a high performing WIB.</p>
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Adjourned: 12:06 p.m.