

EXECUTIVE COMMITTEE



ACTION ITEM # 1.2

SUBMITTAL DATE: September 20, 2017

SUBJECT: Funding Recommendation for Business Process Improvement Services Program Year 2017/18

RECOMMENDED MOTION: That the Workforce Development Board (WDB) Executive Committee approve Program Year 2017/18 Workforce Innovation and Opportunity Act (WIOA) Rapid Response Funding recommendations for California Manufacturing Technology Consulting (CMTC) and Instructional Access Inc. /Rapid 3D Manufacturing, to continue providing Business Process Improvement Services to Riverside County businesses.

BACKGROUND: In support of the WDB's Strategic Plan, the Economic Development Agency/Workforce Development Division released Request for Proposals (RFP) for Business Process Improvement Services on September 28, 2015, (manufacturing) and on June 20, 2016, (non-manufacturing) for program years 2015/16 and 2016/17. The purpose of the procurement is to reduce Rapid Response Services by helping struggling businesses remain competitive and retaining jobs at those businesses. These Business Process Improvement Services would not be otherwise provided without Rapid Response Funding.

Business Process Improvement Services include, but are not limited to, assistance with lay-off aversion, job-retention services, strategic and financial planning, quality assurance, energy efficiency, IT systems and human resource development. Both CMTC and Instructional Access Inc./Rapid 3D Manufacturing were deemed as the most responsive bidders for the respective procurements in 2015/16 and 2016/17 and are recommended to the WDB for PY 17/18 awards based on PY 16/17 performance and funding availability.

California Manufacturing Technology Consultants (CMTC) PY 16/17 performance: Five manufacturing priority sector employers were served with 60 jobs saved/retained.

Instructional Access Inc. /Rapid 3D Manufacturing PY 16/17 performance: Five non-manufacturing priority sector employers were served and 57 jobs saved/retained.

Both CMTC and Instructional Access/Rapid 3D Manufacturing have met the performance requirements for 2016/17.

In program year 2016/17, CMTC and Instructional Access/Rapid 3D Manufacturing were awarded \$50,000, to provide Business Process Improvement services. CMTC and Instructional Access/Rapid 3D Manufacturing is recommended for renewal for the period of October 1, 2017 through June 30, 2018 as follows:

Consultant	Target Business Sector	Total
California Manufacturing Technology Consulting	Manufacturing-Serve minimum Five businesses and retain at a minimum 50 jobs.	\$50,000
Instructional Access/Rapid 3D	Non-Manufacturing-Serve minimum	\$50,000

Manufacturing	Five businesses and retain at a minimum 50 jobs.	
TOTAL AMOUNT NOT TO EXCEED		\$100,000

EXECUTIVE COMMITTEE Date: 09/20/17 Approval: Yes	BOARD OF SUPERVISORS CONCURRENCE Required: Yes
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