

Jamil Dada  
WDB Chairperson

Heidi Marshall  
WDB Executive Director



Francisca Ledoux Hernandez  
WDB Vice Chairperson

Carrie Harmon  
WDB Deputy Director

## Executive Committee: Minutes April 20, 2016

WDB Chairperson Jamil Dada called the meeting to order at 11:00 a.m.

### Members in Attendance

Jamil Dada	Morris Myers	Sonia Nunez	Laurie Stalnakar	Sharon Duffy	Diane Strand
Lea Petersen	Francisca L. Hernandez				

### Members Absent

Juan De Lara					
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### Guests

Charles Martin	Barbara Howison				
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### Staff

Heidi Marshall	Carrie Harmon	Lenny Pimentel	Janet McFall	Peggy Sanchez	Loren Sims
T. Kim Pham					

### **Administrative Item: 1.1 Approve The February 17, 2016, Executive Minutes**

**Motion: that the WDB Executive Committee approves the February 17, 2016, minutes.**

<b>Moved by</b>	Morris Myers	Second by	Sharon Duffy	Abstain	None	
<b>Vote</b>	Aye	All	Nay	None	Abstain	None
<b>Status</b>	Approved					

### **Administrative Item: 1.2 Approve the Inland Empire Region Workforce Area Regional/Local Plan Consultant**

**Motion: that the WDB Executive Committee approves award to MaryAnn Pranke Training & Consulting Inc. an agreement to provide regional strategic planning services from April 1, 2015 through March 31, 2017.**

<b>Moved by</b>	Sharon Duffy	Second by	Morris Myers	Abstain	None	
<b>Vote</b>	Aye	All	Nay	None	Abstain	None
<b>Status</b>	Approved					

<b>Discussion</b>	<p>T. Kim Pham</p> <p>The Workforce Innovation and Opportunity Act (WIOA) requires Workforce Development Boards (WDB) to create local plans and regional plans. Riverside and San Bernardino Counties, aka the Inland Empire, agreed to create a regional plan for both counties.</p> <p>Four proposals were received and reviewed by a panel consisting of staff from both counties, and a WDB member. One proposal failed to meet the standards of the Request for Proposal (RFP) and was rejected. The other three were reviewed and MaryAnn Pranke Training and Consulting, Inc. was the most qualified submission. The contract is \$150,000 and each county will pay half the cost.</p> <p>Members asked if there would be separate meetings for each county to create their individual local plan. The response was yes. Members asked to have the difference between the local plan and regional plan explained to them. The regional plan will be developed first and the local plans for each region will take direction from it. The local plan will concentrate more sharply on individual needs and the industry focus of each region.</p>
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<b>Administrative Item: 1.3 Approve the 2016/2017 Budget</b>						
<b>Motion: that the WDB Executive Committee approve the 2016/2017 Workforce Development Division County budget.</b>						
<b>Moved by</b>	Morris Myers	<b>Second by</b>	Diane Strand	<b>Abstain</b>	None	
<b>Vote</b>	Aye	All	Nay	None	Abstain	None
<b>Status</b>	Approved					

<b>Administrative Item: 1.4 Approve Replacement of Workforce Development Board Members</b>						
<b>Motion: that the WDB Executive Committee approve the recommendation to reappoint and replace the WDB members</b>						
<b>Moved by</b>	Laurie Stalnaker	<b>Second by</b>	Lea Petersen	<b>Abstain</b>	None	
<b>Vote</b>	Aye	All	Nay	None	Abstain	None
<b>Status</b>	Approved					

<b>Administrative Item: 1.5 Member Initiatives</b>						
<b>Motion:</b> Tabled to WDB Meeting						

<b>Discussion Item: 2.1 Local Board Recertification</b>	
<b>Discussion</b>	
Carrie Harmon	Carrie gave a brief overview of the Local Board Recertification process. She informed the WDB Executive Committee that Riverside’s Recertification was submitted to the State and received its designation. The State has submitted all 48 Local Boards’ designations to the Department of Labor for recertification approval.

<b>Reports :</b>
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<b>Federal and State Report</b>	
	Tabled to WDB Meeting

<b>Regional Committee Reports</b>	
West	Tabled to WDB Meeting
East	Tabled to WDB Meeting
Mid-County	Tabled to WDB Meeting
Southwest	Tabled to WDB Meeting

<b>Chairman’s Report</b>	
	Tabled to WDB Meeting

<b>Director’s Report</b>	
	Tabled to WDB Meeting

Adjourned 11:35 a.m.