

Jamil Dada
WDB Chairperson



Juan De Lara
WDB Vice Chairperson

Heidi Marshall
WDB Executive Director

Carrie Harmon
WDB Deputy Director

Infinite Opportunity, Lasting Prosperity

**Executive Committee: Minutes
February 15, 2017**

WDB Chairperson Jamil Dada called the meeting to order at 10:16 a.m.

Members in Attendance

Jamil Dada	Juan De Lara	Diane Strand	Layne Arthur
Lea Petersen	Sharon Duffy	Morris Myers	

Members Absent

Laurie Stalnaker	Sonia Nunez		
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Guests

Jeff Critchley			
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Staff

Heidi Marshall	Carrie Harmon	Loren Sims	Wendy Frederick
Rob Moran	Gloria Perez	Jacquelyn Singh	Thi Pham
Rilla Jacobs			

Administrative Item: 1.1 Approve the October 19, 2016, Executive Minutes

Motion: That the Executive Committee approve the October 19, 2016, Executive Minutes.

Moved by	Morris Myers	Second by	Juan De Lara	Abstain	None	
Vote	Aye	5	No	0	Abstain	0
Status	Approved with corrections to attendance.					

Administrative Item: 1.1 Approve the December 21, 2016, Executive Minutes

Motion: That the WDB Executive Committee approve the December 21, 2016, Executive Minutes

Moved by	Morris Myers	Second by	Juan De Lara	Abstain	None	
Vote	Aye	5	No	0	Abstain	0
Status	Approved with corrections to attendance.					

Administrative Item: 1.2 Approve the Workforce Innovation and Opportunity Act (WIOA) Transfer of Funds for Program Year (PY) 2016-18

Motion: That the Workforce Development Board (WDB) Executive Committee approves the Transfer of Funds request between WIOA Dislocated Worker and WIOA Adult funds.

Moved by	Morris Myers	Second by	Juan De Lara	Abstain	None	
Vote	Aye	5	No	0	Abstain	0
Status	Approved					
Discussion	Loren Sims provided additional background on the request to \$1,403,547 of Dislocated Worker funds to Adult funding. These types of transfers have been done in past funding years					

	due to fluctuations in unemployment rates and jobseeker demographics. Currently, the AJCC's are assisting more adults than dislocated workers. WIOA regulations allow the transfer of up to 100% percent of funding between the two funding categories to assist local jobseekers.
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Administrative Item: 1.3 Approve the WIOA Riverside County Local Plan and Inland Empire Regional Plan for PY 2017-2020						
Motion: That the WDB Executive approve the WIOA: Riverside County Local Plan and the Inland Empire Regional Plan for Program Years 2017-2020						
Moved by	Morris Myers	Second by	Layne Arthur	Abstain	None	
Vote	Aye	5	No	0	Abstain	0
Status	Approved with items 1, 2, 3, and the incorporation of changes to come later.					
Discussion	The plans were released for Public Review and Comments; there were three comments and these are being incorporated into the plan. The plan will be submitted to the State on March 15, 2017, for review and approval. Additional discussions were held on how the plan will go through the state and federal approval process.					

Administrative Item: 1.3 Approves the Reemployment Services and Eligibility Assessment (RESEA) Notice in Determining Dislocated Worker Eligibility.						
Motion: That the Workforce Development Board (WDB) Executive Committee approves to amend the Dislocated Worker Eligibility criteria for participants unlikely to return to a previous industry or occupation to include the Reemployment Services and Eligibility Assessment (RESEA) notice.						
Moved by	Juan De Lara	Second by	Morris Myers	Abstain	None	
Vote	Aye	5	No0		Abstain	0
Status	Approved					
Discussion	Wendy Frederick explained that the Department of Labor has given the State new guidelines. The State now has to provide a new workshop called the Reemployment Services and Eligibility Assessment (RESEA). Adding RESEA to the current criteria will allow Workforce to automatically determine clients as dislocated workers. This will streamline the process and enable assist staff to make determinations easier and quicker.					

Reports : 2.1

Federal and State Report	
Jamil Dada	Tabled to Workforce Development Board Meeting at 11:30 a.m. February 15, 2017.
Director's Report	

Heidi Marshall	<p>The California Workforce Association (CWA) recently held a legislative action call. The new administration has hired 16 individuals who formerly worked for the Heritage Foundation. The Heritage Foundation produced document called “A Blueprint for Balance” which calls for significant cuts and/or the elimination of numerous programs. This document has been used as a basis for drafting the 2017 federal budget.</p> <p>CWA’s concern is that one of the items the new administration is focused on in this budget is the full elimination of WIOA. Information was used from a report created in 2009 and it detailed what it considered to be a lack of effectiveness of the system. CWA is coordinating an industry response. It is important for our education and business partners to reach out to state and federal representatives to let them know the value of the system. Your voice adds additional impact to the information we present to our representatives. This effort will encompass a wide range of individuals and partners.</p> <p>If it is eliminated, there is no replacement for the program in the works. The administration is looking at the elimination of the many programs as a cost saving measure. The elimination of WIOA will save roughly \$3 billion. Jamil shared further information on possible outcomes and the group held more discussions on the issue. Juan De Lara agreed to chair a subcommittee to work on having town hall meetings in each of the regions, to get the word out.</p>
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Reports : 2.2

Budget Report

Carrie Harmon	<p>The budget is being worked on for the 17/18 fiscal year. This year is more intense compared to prior years. It will be a very detailed budget and will be completed and presented to the Executive Committee for adoption at the April meeting.</p> <p>We realized a \$600,000 savings in IT costs due to aggressive negotiations by Loren Sims and Janet McFall with RCIT. We reached the cost savings threshold that we wanted and don’t anticipate any further impacts. Per WIOA we will begin to target 30 percent of our funding to training. Morris Myers requested an updated contact list of staff and where they are assigned. Staff responded yes.</p> <p>We now have three American Job Centers in our County, they are located in: Hemet, Riverside, and Indio. The Southwest center in Murrieta is closed and EDA staff have relocated to the Hemet center. All of the EDD workers from that center were relocated to the Riverside center. They will move to the Hemet center in a year. EDD staff now runs the Career Resource Center in Riverside and we moved our clerical people to help in other program areas. We now have 75 staff members located and working within the three centers.</p> <p>Diane Strand discussed the need to fill a private sector member position in the Third District.</p>
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Discussion Item: 3.1 Member Initiatives

Discussion

Diane Strand	<p>DigiFest is a three day event that will encompass all of Riverside County. It will take a film and music festival and highlight everything that is digital. Everything from film, video, animation, and music. We want to involve everyone in learning the technology that will take us into the future.</p>
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Jamil Dada	Heidi and I will attend a mini summit in San Francisco hosted by Employment and Training Administration on February 27 and 28. We will report on the outcomes at the next meeting.
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Adjourned: 11:30 am.

Completed	Recap of Actions	Person Responsible
	Create a subcommittee to organize town hall meeting to advocate for WIOA	Juan De Lara
✓	Create a staff contact list for WDB members	Thi Pham

	ANNOUNCEMENTS
	DigiFest May 5-7, 2017