

Jamil Dada
WIB Chairman

Rob Field
Assistant County Executive Officer, EDA

Felicia Flournoy
WIB Director

Lea Petersen
WIB Vice Chairman



Mark Christiansen
WIB Deputy Director

Rilla Jacobs
Secretary

Infinite Opportunity, Lasting Prosperity

Workforce Investment Board December 12, 2012

Chairman Jamil Dada called the meeting to order at 10:7 a.m.

Members in Attendance

Lee Haven	Brian Unitt	Cindy Delanty	Laurie Stalnaker
Duane Friel	Jim King	Shelagh Camak	Mark Katan
Ken Orr	Layne Arthur	Chuck McDaniel	Imran Farooq
Kenny Calvin	Scott Mann	Lupe Del Gado	Jamil Dada
Ed Walsh	Robert Frost	Stan Stosel	Sharon Duffy
Ken Clark	Greg Doonan	Ron Vito	Diane Stuart
Cheri Hales	Vincent McCoy	Guy Reams	Mary Jo Ramirez
Patricia Pimentel	Peter Hubbard	Laurie McLaughlin	Morris Myers
Maria Y. Juarez	Louise Oppenheim	Charles Martin	

Members Absent

Julie Adams	Vincent Battaglia	Louis B. Davis	Juan De Lara
Ed Garcia	Susan Loew	Brooks Lockhart	Claudia Lopez
Paul Marchand	Debra Martin	Ricardo Olalde	Barbara Olivier
Lea Petersen	Darryl Rawlings	Susan Senior	Iddo Benzeevi

Guests

Tim Rainey	Michele Wilham	Norman Towels	Dominique Lipscomb
Lyn Garcia	Chelsea Goins	Deborah Hagar	Rosa Penalosa
Rick Halsey	Rob Field	Juan Canal	Don Froman
Jack Katzanek	Christopher Savol	Jaime Hurtado	Deanna Lorson
Camaron Cabrera	Estelle Lewis	Jill Marks	Alton Garrett
Alicia Ramirez	Travion Davenport	Lisa Brandl	Lenore DeJesus
David Morgan	Tracey Vackar	Christopher Samuel	

Staff

Felicia Flournoy	Mark Christiansen	Maria Muldrow	Kathy Boyer
La Tonya Johnson	Jennifer Murrillo	Queenie Galvez-Romero	Marianna Hernandez
Tiki Copeland	Kym Reis	Vera Morrow	Sheneka Gordon-May
T. Pham	Pat Ramos	Zaskia Ruiz-Jones	Cindy Davis
Kayla Rodgers	Allison Barrie	Edna Vallecillo Garcia	Russell Best
John Benoit	Barry Foster	Wendy Frederick	Rilla Jacobs
Sharell Malveaux	Toni Soria	Ken Whitmore	Lamont Butler

Administrative Item: 1.1 Approve August 15, 2012, Meeting Notes

Motion: that the Workforce Investment Board (WIB) approve the August 15, 2012, notes

Moved by	Lee Haven	Second by	Morris Myers
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Status	Approved
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Discussion	Maria Juarez, Ken Clark, Ron Vito, Scott Mann, Abstained
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Administrative Item: 1.2 Chair Elections for 2013

Motion: that the WIB elect a Chairman for 2013.

Status Jamil Dada elected the Chair for 2013.

Discussion Shelagh Camak Chair for the Nomination Committee opened the floor for nominations. None were presented the vote was taken and Jamil was approved as the 2013 Chair for the WIB.

Administrative Item: 1.3 Vice Chairman Elections for 2013

Motion: that the WIB elect a Vice Chairman for 2013.

Status Morris Myers elected the Vice Chair for 2013

Discussion Shelagh put forth three names for election:

Imran Farooq
Morris Myers
Lea Petersen

Each nominee was given 60 seconds to give a brief speech. Members were asked to hold up their election cards in support of the person they wanted to vote in as the Vice Chair for 2013. The nominees were asked to leave the room while the vote was taken. After each nominee received their show of votes, Morris Myers was elected Vice Chair for 2013.

Administrative Item: 1.4 Approve the 2013 Meeting Calendar

Motion: that the WIB approves the proposed calendar of scheduled meetings for 2013

Moved by Laurie Stalnaker Second by Scott Mann

Status Approved

Discussion The Legislative and Policy Ad hoc Committee will meet one week before the Executive Committee meeting

Actions Email approved calendar to WIB members.

Discussion Item: 2.1 Program and Fiscal Reports

Program Felicia Flournoy reviewed three documents with the WIB.

1. The Riverside County Workforce Investment Report.
2. The Riverside County WIA Performance Goals and Results for 2011/2012
3. The Critical Strategic Plan Dashboard

The first report is our Workforce Investment Report. This report gives the numbers how we are doing with our adult services, business solutions, businesses we are serving and our youth services. This is a one page synopsis of our efforts.

The second report highlights our performance goals that we are required to meet as part of our legislation. Performance measures are calculated using a complicated process and we can provide training sessions for WIB members who would like to learn how the calculations are done.

Workforce development is judged by the amount of people we get jobs. How many retain jobs and the difference in their earnings prior to our services, then after receiving our services. The formula is very complicated and there is a 6 to 9 months lag time on calculations. We receive performance on our adult, dislocated and youth clients.

For program year 2011/2012 the report shows columns for; our goal, our actual and our success rate. The success rate is meeting performance goals by 80 percent or higher. We have met or exceeded our goal for each of our categories. In 2010/2011 the results were very close to this year's numbers. The WIB members asked questions and held discussions on various portions of the report, which Felicia responded to and offered to supply additional information for members who requested it.

The third report is our Critical and Strategic Measure report is a combination of our operational and strategic plan measures. The operational measures assist management guiding the program and the strategic measures are a result of our Strategic Plan Goals that we set for our three year plan. Felicia went over the report and answered questions and concerns from the WIB members. She informed the members of new tools and technology that will be implemented in the new year to improve our outcomes. These items will be showcased in future WIB meetings.

Fiscal	<p>Zaskia Ruiz went over the WIB Financial Outlook Report Fiscal 11/12 and 12/13 with the WIB members. She talked about what is in the report. How much money we receive and how it is allocated per fiscal year. The report shows actuals money spent for the fiscal year and what is anticipated for the upcoming year. There is also a glossary of terms used in the report. After Zaskia completed her report out, she opened the floor for questions. Zaskia was asked how much funding can be carried over into another year. She explained that some of the carryover funds are funds that have been obligated, but not spent in the current fiscal year. This is fine for the first year of the two year funding stream. If eighty percent of your funding is obligated then the other 20 percent is safe and can be carried over. Because our funding is received late in the fiscal year, we carry over a certain amount of money to help until the allocated funding arrives.</p> <p>Members asked that the fiscal reports be sent out to them along with their meeting packets. This will give them time to review the financial report. Felicia responded that the reports were new and staff has been presenting them at each board meeting in 2012 with detailed information to ensure the members understood what was in each report. Now the fiscal reports will go out with the meeting packet beginning in 2013.</p> <p>Member voiced some concerns regarding the makeup of the Executive Board, finding information on the internet and the meeting notes. Felicia invited members who have these concerns regarding the WIB to attend the Executive Committee meeting January 16, 2013, to voice their needs and concerns.</p>

Reports :	
Council for Youth Development Report	
Regional Reports	
West	
East	
Southwest	
Chairman's Report	
Director's Report	

Reports tabled to next meeting

Adjourned 11:30 a.m.