

Jamil Dada
WDB Chairperson

Heidi Marshall
WDB Executive Director



Francisca LeDoux Hernandez
WDB Vice Chairperson

Carrie Harmon
WDB Deputy Director

Executive Committee: Minutes December 21, 2016

Workforce Development Board (WDB) Chairperson Jamil Dada called the meeting to order at 10:15 a.m.

Members in Attendance

Jamil Dada	Francisca Hernandez	Juan De Lara	Morris Myers
Sonia Nunez	Sharon Duffy	Diane Strand	

Members Absent

Laurie Stalnaker	Lea Petersen		
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Staff

Heidi Marshall	Carrie Harmon	Loren Sims	Jacquelyn Singh
Rilla Jacobs	Sharell Malveaux	Louise Kafoa	David Cline
Neal Kipnis	T. Pham		

Discussion Item: 2.1 Workforce Development Board (WDB) Regional Committee Chairperson and Vice Chairperson Appointments

Discussion

Thi Pham
Workforce Development Board Regional Chair and Vice Chairperson appointments. Because regional committee meetings are already scheduled to begin in January, Regional Committee Chair and Vice Chairperson appointments are decided in the prior year. Current East Region Chairperson Juan De Lara recommended WDB member Layne Arthur for the Chairperson position and Committee member Tina Sewell for the Vice Chairperson position in the East Region. The following is the 2017 Chair and Vice Chairperson nominations for the three regional committees:

Region	Chairperson	Vice Person
East	Layne Arthur	Tina Sewell
Southwest	Darlene Wetton	Diane Strand
West	Lea Petersen	Peter Hubbard

Jamil Dada agreed to announce the nominations at the Full Board meeting.

Discussion Item: 2.2 Program Year (PY) 2016-17/2017-18 Proposed Performance Goals

Discussion

Loren Sims
Riverside County began negotiations with the state after the State Recommended Performance Goals were released. This is the first time the goals are being set at a regional level. Riverside and San Bernardino were on the call and negotiated the goals needed for their individual areas. The State wants to see higher placements after the 2nd and 4th quarter of a year. Employment and retention goals will be tracked. We'll have to track clients six to twelve months after they exit our services to see how the goals are panning out.

This is one of the new items in the Workforce Innovation and Opportunity Act that will allow the success of our program to be measured and tracked. We are also working on having the state's earning rates adjusted to our area, which has more service and agriculture jobs vs. advance manufacturing and other high paying jobs. Also, with the majority of the job ready clients having gained employment, our client base is now made up of the harder to serve population. These clients require more services and staff attention to assist them with overcoming their individual challenges and gaining employment. Other performance measures are still in the negotiation stage and will be worked out.

Administrative Item: 1.1 Approve the October 19, 2016, Executive Minutes					
Motion: That the WDB Executive Committee approve the August 17, 2016, Executive Minutes.					
Moved by	Juan De Lara	Second by	Francisca Hernandez	Abstain	
Vote	Aye	5	No	0	Abstain
Status	Approved				

Administrative Item: 1.2 Approve the Application to Become the Adult/Dislocated Worker America Job Center of California Career Services Provider					
Motion: To approve the application requesting approval to be America's Job Center of California-Adult and Dislocated Worker Career Services Provider within Riverside County.					
Moved by	Morris Myers	Second by	Juan De Lara	Abstain	None
Vote	Aye	5	No	0	Abstain
Status	Approved				
Discussion					

Administrative Item: 1.3 Approve the America's Job Center of California Locations in Riverside County					
Motion: To approve the locations of the three workforce centers in Riverside County, Hemet, Indio, and Riverside.					
Moved by	Morris Myers	Second by	Juan De Lara	Abstain	None
Vote	Aye	5	No	0	Abstain
Status	Approved				

Discussion Item: 2.3 Slingshot Training Providers	
Discussion	
Thi Pham	<p>The list of approved training providers produced 19 responses. We created four curriculums 2 for healthcare and 2 for manufacturing:</p> <ul style="list-style-type: none"> • Community Healthcare Workers • Medical Recorders • Basic Machine Operator • Basic Electrician <p>We received 9 responses for the healthcare, 5 for the medical recorder and we will choose a provider from the RFP responses we get back. Manufacturing did not receive enough response to make a choice and we extended the deadline. We received 3 responses for the Basic Machine Operator and 2 for the Basic Electrician. We want at least 3 for each the manufacturing before we release the RFP. All of the providers who responded can provide training in both Riverside and San Bernardino Counties.</p> <p>Manufacturing Responders were:</p> <ul style="list-style-type: none"> • Chaffey College • San Bernardino Community College • Mission Career College

Discussion Item: 2.4 Youth Opportunity Center Certification Update	
Discussion	
Carrie Harmon	We determined that our Youth Opportunity Centers are monitored by other entities who certify them under the Malcolm Baldrige criteria. If they pass, we can accept these monitoring outcomes to meet our certification. Workforce staff will continue our regular on-site contract monitoring of the YOC Program.

Reports :	
Chairperson's Report	
	Tabled
Executive Director's Report	
	Tabled

Adjourned: 11:01