

**EXECUTIVE COMMITTEE**



**ACTION ITEM # 1.3**

**SUBMITTAL DATE:** December 13, 2017

**SUBJECT:** Funding Recommendation for Business Process Improvement Services Program Year 2018/21

**RECOMMENDED MOTION:** That the Workforce Development Board (WDB) Executive Committee approve Program Year (PY) 2018/19 Workforce Innovation and Opportunity Act (WIOA) Rapid Response Funding recommendation for California Manufacturing Technology Consulting (CMTC) to provide Business Process Improvement Services to Riverside County businesses.

**BACKGROUND:** In support of the WDB’s Strategic Plan, the Economic Development Agency/Workforce Development Division released a new three-year Request for Proposal (RFP) for Business Process Improvement Services on October 2, 2017, for program years 2018/21. The purpose of the procurement is to reduce Rapid Response Services by helping struggling businesses remain competitive and retaining jobs at those businesses. These Business Process Improvement Services would not be otherwise provided without Rapid Response Funding.

Business Process Improvement Services include, but are not limited to, assistance with lay-off aversion, job-retention services, strategic and financial planning, quality assurance, energy efficiency, IT systems and human resource development. On November 2, 2017, CMTC was the single responsive proposal received; the review team is recommending the WDB Executive Committee award based upon CMTC's successful track record and performance of these services to Riverside County businesses over the past three years.

CMTC PY 16/17 performance: Five manufacturing priority sector employers were served with 60 jobs saved/retained. On October 19, 2017, the WDB approved the award of \$50,000 to CMTC to provide services to manufacturing businesses in program year 2017/18 and these services are currently underway.

CMTC is recommended for renewal for the period of July 1, 2018 through June 30, 2019, with subsequent renewals for the next three year procurement (2018-21), as funding for Rapid Response is available, and to be submitted annually to the WDB for approval. The 2018/19 recommendation is as follows:

Consultant	Target Business Sector	Total
California Manufacturing Technology Consulting	Manufacturing-Serve minimum Five businesses and retain at a minimum 50 jobs.	\$50,000
<b>TOTAL AMOUNT NOT TO EXCEED</b>		<b>\$50,000</b>

Executive Committee	Board of Supervisors concurrence
Date: 12/13/17 Approval: Yes	Required: Yes