

**Jamil Dada**  
WDB Chairperson

**Heidi Marshall**  
WDB Executive Director



**Juan De Lara**  
WDB Vice Chairperson

**Carrie Harmon**  
WDB Deputy Director

*Infinite Opportunity, Lasting Prosperity*

## Workforce Development Board: MINUTES May 24, 2017

Chairperson Jamil Dada called the meeting to order at 11:45 a.m.

### Members in Attendance

|                 |                |                     |                |
|-----------------|----------------|---------------------|----------------|
| Layne Arthur    | Jamil Dada     | Juan De Lara        | Grant Gautsche |
| Sharon Duffy    | Angelov Farooq | Barbara Howison     | Robert Loeun   |
| Chuck McDaniel  | Morris Myers   | Ken Orr             | Lea Petersen   |
| Mary Jo Ramirez | Diane Strand   | Jeffery Van Wagenen | Darlene Wetton |
| Ron Vito        |                |                     |                |

### Members Absent

|               |                  |                |                     |
|---------------|------------------|----------------|---------------------|
| Michael Burke | Duane Friel      | Cheri Greenlee | Francisca Hernandez |
| Peer Hubbard  | Jennifer Marquez | Sonia Nunez    | Cheryl Peabody      |
| Tina Sewell   | Laurie Stalnaker |                |                     |

### Guests

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| Jeff Critchley | Amber Smalley |  |  |
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### Staff

|                    |              |                    |                 |
|--------------------|--------------|--------------------|-----------------|
| Carrie Harmon      | Loren Sims   | Rilla Jacobs       | Jacquelyn Singh |
| Lisa Allen         | Thi Pham     | Carolina R. Garcia | Anthony Finley  |
| Charlene Henderson | Gloria Perez | Neal Kipnis        |                 |

## Reports :

### Reports

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| Chairperson         | Jamil Dada – I was invited to be a guest speaker at the National Innovative Communities Conference to speak on our workforce board, and workforce development in our area.   |
| One-Stop Operations | <p>Carrie Harmon – We are wrapping up our year, which ends on June 30, 2017. Carrie went over the budget reports presented in the meeting packet. The One- Stop Operator Request for Proposal has been submitted and is under evaluation through our county procurement office. Our selection will be complete sometime in the month of June.</p> <p>At the request of the WDB Executive Committee, a Request for Proposal was released for IT Services. We received one proposal and it is being evaluated.</p> <p>Our customer client population has changed now that most job ready clients are now employed. We are below 5 percent unemployment in Riverside County. The clients we are currently serving require more training, education, and other services to become employable. Our number of clients is smaller, but our work is more intense, and we will be using more training dollars to meet the clients' needs.</p> <p>We are under a continuing resolution for this year's budget, but the new budget released by the President shows we may receive a deep cut in the 2018/2019 budget. We will distribute more information on how the budget is proceeding as we receive it.</p> |
| Youth Committee     | Mary Jo Ramirez and Gloria Perez – The Jamil Dada Character Excellence Youth Ceremony is coming up. They announced that ten young people will be honored this year, and they encouraged members to attend the event. The guest speakers will be Boxer Mickey Garcia and District Attorney Evelyn Essenwanger. The event will be June 16, 2017, 6:30 – 9:00 p.m. at the Moreno Valley Conference Center.  |

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| Moving Business Forward   | Business Solutions Report:  |  | Year-to-Date Totals   |
|   | <b>January - March (2017)</b>   |  |   |
|   | # of New Businesses   | Repeat Business  | Referred to Businesses  |
|   | 48  | 68   | 164   |
|   | Placed in Jobs  | On-the-Job Training (OJT)  | Average Wage  |
|   | 138   | 56   | 14.45   |
|   | Recruitments  | Rapid Response   | Employment Training Panel (ETP)   |
|   | Hyundai of Moreno Valley<br>DB Schenker<br>Spates<br>Security Defense<br>Spectrum<br>Sheridan Care<br>Health Advocates<br>Shella Care Management<br>El Pollo Loco | Oakley Manu. 119 employees<br>GBW Railcar Service 130 employees<br>Comm. Health Sys. 10 employees<br>Teva Pharmaceutical 75 employees<br>GE Lighting 65 employees<br>K-Mart 98 employees<br>ITT Corporation 30 employees | Workforce development & UCR began ETO Training class with Luxfer Gas Cylinders. At total of 14 students will are enrolled in the 36 hour class. |
| Job Fairs will be held for several companies. Pechanga is looking to hire 750 employees<br>Recruitments: DB Schenker, Smith & Noble and I-Link. |   |  |   |

**Chair Report**

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| Jamil Dada     | <ul style="list-style-type: none"> <li>• June 2, 2017, Riverside Community Hospital will hold a Grand Opening for their new Building.</li> <li>• A ground breaking ceremony was held for Parkview Community Hospital's new ER facility.</li> <li>• Developer TDA recently submitted a proposal to the City of Riverside to build a 200 bed hospital and other medical facilities on Day Street and Eucalyptus.</li> <li>• The Riverside University Healthcare Systems is building a healthcare facility around their hospital.</li> <li>• Temecula Valley Hospital held a ground breaking ceremony for the addition of a 28,000 square feet expansion of their operating rooms, recovery rooms, adding a community center, and other improvements. This will create 30 new positions to add to the 75 positions they need to fill now.</li> <li>• Hospitals are looking to fill positions in the sciences, laboratory, pharmacy tech, nutrition, security, and many other areas.</li> </ul> <p>Jamil informed members that he and Dr. Farooq are working together on the Science Technology Engineering and Math (STEM) project for UCR.</p> <p>While in Washington, D.C., the March Joint Powers was approached by representatives from Northrup Grumman and General Atomics. The representatives expressed their desire to hire people from our area, but our workforce does not have the proper skills or training. They are currently working with an academy in Los Angeles, the American Aeronautical Technical Academy (AATA) to provide the necessary training. AATA does trainings for Northrup Grumman, SpaceX, and General Atomics.</p> <p>March Joint Powers invited AATA to meet with AMRO Fabricating (located in March Air Base), Space X and General Atomics. As a result of this meeting a \$500,000 grant from the state was provided for training in the Riverside area. A Memorandum of Understanding (MOU) was signed with Val Verde School District to provide 30 students for training. March Field Air Museum is providing a 50,000 square foot hangar to use as a full time aeronautics school starting in September of 2017. The 30 students will complete their training in one year, and are guaranteed employment. There are conversations in process with a developer about building another 52,000 square foot hangar to make it a full time school house. We hope to expand this program to other school districts in the future. This will upscale the training and education of our youth in the Riverside area.</p> |
| Darlene Wetton |  |

**Federal and State Update**

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| Jamil Dada | <b>Federal:</b><br>The President's budget has been submitted to Congress. The budget has a 19 percent cut for the |
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|  | <p>Department of Labor (DOL), and most members of Congress will not approve this budget. The budget will be negotiated and all departments will receive some sort of cut, and the DOL cut is expected to be around 12 to 13 percent. We are advocating minimizing any cuts made to the workforce programs by educating the new administration about our program and how we are business lead.</p> <p><b>State:</b><br/>The State certified all 47 workforce boards around the state and their local board plans.</p> |
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**Regional Committee Reports**

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| <p>Lea Petersen</p> | <p>West Committee – we are focused on learning more about our targeted industries by having knowledgeable guest speakers at our meetings, or touring industry facilities. We have toured a natural gas facility and a logistic distribution center. We are looking to tour a healthcare facility in the future. To see what their present and future workforce needs are and how we can prepare jobseekers to meet these needs through education and training.</p> <p>Lea invited members to attend a luncheon and graduation being held for foster youth and their families. It is scheduled for the afternoon of June 16, 2017. They would appreciate support and information from a workforce development representative at the event.</p>   |
| <p>Layne Arthur</p> | <p>East Committee – The committee rescheduled its May 23, 2017 meeting to June 6, 2017. It will be held at the Marriott Desert Springs Resort and Spa. The meeting’s focus will be on hospitality workforce needs in the area. Along with the five identified targeted industries in our local plan, hospitality and agriculture are two additional targeted industries we have in our area. We had these two industries added to our local plan.</p> <p>The East Committee will hear from the Marriott and Palm Springs Hospitality Association. They will speak as a panel on their needs and expectations they have for hiring jobseekers. Our September 26, 2017, meeting will focus on construction. Funding is starting to be approved for construction and infrastructure jobs at the state and federal levels. There is a shortage of skilled construction workers in the country and the effects of this will soon be felt.</p> <p>Balfour Beatty has moved its location to Riverside and Layne invited members to the open house on May 31, 2017.</p> <p>Juan De Lara reported on how agriculture is prospering in the east. Crops are almost ready for harvest and he encouraged everyone to try the locally grown plants. Members requested that Coachella grown watermelons be provided at the August board meeting.</p> <p>Jamil informed members that Supervisor Benoit’s vacant seat has been filled by Governor Brown’s appointee, former Assemblyman V. Manuel Perez. The County Chief Executive Officer (CEO), Jay Orr is retiring next week and his replacement will be Assistant CEO George Johnson.</p> |
| <p>Diane Strand</p> | <p>Southwest Committee – our committee is focused on apprenticeship programs and youth. We receive updates on how programs are working with the businesses in our area. We still struggle to get more private businesses to attend and become active in the committee.</p> <p>The City of Temecula’s summer youth program will begin soon, and the city will place a number of youth in positions throughout the summer. Our new meeting place is at the Mt San Jacinto College campus in Temecula.</p> <p>JDS received approval from the state for its apprenticeship program for 10 ONET codes and hopes to increase it to 30 as the program progresses. MSJC is also working to bring more apprenticeships into their curriculums.</p>   |

**ANNOUNCEMENTS**

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|  | <p>Jamil introduced the newly appointed WDB member, Mr. Grant Gautsche, Director of Riverside Veteran Services. Mr. Gautsche has been with the veteran’s department for twenty-years and its director for 3 years. Jamal invited Grant to give a brief overview of Veteran’s Service.</p> <p>The department assists the entire area and which has roughly 134,000 veterans. Main office is in Riverside and additional offices in Hemet and Indio. Last year approval was given to hire additional staff to assist and expand outreach services twice a month to Blythe and other underserved areas of</p> |
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|  | the county. The departments assists veterans who are transitioning out of military service in obtaining their benefits from federal and state agencies, link them to workforce development, education benefits, and housing assistance. We also help veterans who have made mistakes or made bad decisions to enter our program and work to get their records expunged and get a second chance. |
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| <b>Administrative Item: 1.1 Approve WDB February 15, 2017, Meeting Minutes</b> |              |                  |              |                |                  |   |
|--|--------------|------------------|--------------|----------------|------------------|---|
| <b>Motion: That the WDB approve the February 15, 2017, meeting minutes</b>     |              |                  |              |                |                  |   |
| <b>Moved by</b>  | Juan De Lara | <b>Second by</b> | Morris Myers | <b>Abstain</b> | Jeff Van Wagenen |   |
| <b>Vote</b>  | Aye          | 16               | No           | 0              | Abstain          | 1 |
| <b>Status</b>  | Approved     |                  |              |                |                  |   |

| <b>Public Comments</b> |      |
|------------------------|------|
|                        | NONE |

Adjourned: 12.40 p.m.