

Jamil Dada
WDB Chairperson

Carrie Harmon
WDB Executive Director



Juan De Lara
WDB Vice Chairperson

Leslie Trainort
WDB Deputy Director

Infinite Opportunity, Lasting Prosperity

Executive Committee: Minutes December 13, 2017

WDB Chairperson Jamil Dada called the meeting to order at 11:35 a.m.

Members in Attendance

Laurie Stalnaker	Morris Myers	Layne Arthur	Sonia Nunez
Lea Petersen	Jamil Dada	Diane Strand	

Members Absent

Juan De Lara			
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Guests

Heidi Marshall	Russell Best	Elisa Mitchell	
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Staff

Carrie Harmon	Loren Sims	Gloria Perez	Carolina Garcia
Rilla Jacobs	Lisa Allen	Sharell Malveaux	David Cline
Thi Pham			

Administrative Item: 1.1 Approve the October 18, 2017, Minutes

Motion: That the WDB Executive Committee approve the October 18, 2017, meeting minutes.

Moved by	Layne Arthur	Second by	Laurie Stalnaker	Abstain	None
Vote	Aye 6	No	0	Abstain	0
Status	Approved				

Administrative Item: 1.2 Public Outreach Funding Recommendation for Southwest Regional Committee Business Summit

Motion: That the WDB Executive Committee approve \$500.00 Public Outreach funding recommendation to support the WDB Southwest Regional Committee Business Summit

Moved by	Sonia Nunez	Second by	Layne Arthur	Abstain	None
Vote	Aye 6	No	0	Abstain	0
Status	Approved				
Discussion	The Southwest Regional Committee is working on its first Workforce Summit outreach effort. There will be a keynote speaker, a panel of several speakers. This funding will be used to offset costs that may be incurred. It will be a free event for the business community to come and learn about workforce development. The event will be held at the MSJC campus in Temecula and March 14, 2018, will be the event date.				

Administrative Item: 1.3 Program Year (PY) 2018/21 Funding Recommendation of Business Process Improvement Services

Motion: That the WDB Executive Committee approve \$50,000 Rapid Response Funding recommendation for California Manufacturing Technology Consulting to provide business process improvement services to Riverside businesses

Moved by	Morris Myers	Second by	Laurie Stalnaker	Abstain	None
Vote	Aye 6	No	0	Abstain	0
Status	Approved				
Discussion	In support of the WDB's Strategic Plan, the Economic Development Agency/Workforce Development Division released a new three-year Request for Proposal (RFP) for Business Process Improvement Services on October 2, 2017, for program years 2018/21. The purpose of the procurement is to reduce Rapid Response Services by helping struggling businesses remain competitive and retaining jobs at those businesses. These Business Process Improvement Services would not be otherwise provided without Rapid Response Funding.				

California Manufacturing Technology Consulting (CMTTC) was the only proposal received and they will provide business processing services to the manufacturing industry. Members wanted to know if there are any other companies who could provide these services. Staff responded yes, but they did not respond to the Request for Proposals. Members expressed concerns that there are not more responses and discussed reasons of why the responses are so low.

Discussion Item: 2.1 WDB Regional Committee Chair and Vice Chairperson Appointments

Discussion

The outgoing WDB Chair appoints the WDB Regional Committee Chair at the final WDB meeting in December in order to have them in place for the upcoming January committee meetings. WDB Vice Chairpersons will be appointed at a later date.

2018	Regional Chairperson	Regional Vice-Chairperson
West	Francisca LeDoux Hernandez	TBA
East	Layne Arthur	TBA
Southwest	Diane Strand	TBA

The 2018 Executive Committee will be the:

2018 Chair	TBA
2018 Vice Chair	TBA
Past Chair	Morris Myers
Labor Rep	Laurie Stalnaker
West Chair	Francisca Hernandez
East Chair	Layne Arthur
Southwest Chair	Diane Strand
At – Large member	Sonia Nunez
Education Representative	TBD
Youth Rep	Mary Jo Ramirez

Reports :

Federal and State Report

Tabled to WDB Board Meeting at 11:15 a.m.

Regional Committee Reports

West	Tabled to WDB Board Meeting at 11:15 a.m.
East	Tabled to WDB Board Meeting at 11:15 a.m.
Southwest	Tabled to WDB Board Meeting at 11:15 a.m.

Regional Updates

Thi Pham gave the Executive Committee an update on regional efforts happening between Riverside and San Bernardino County. We have received several pots of funding and each of us has taken the lead some of them. We share the costs to do Inland Empire regional activities. We can prepare a report to show the funding amounts and how they were used. It can be provided at a later date. Members agreed that a report should be provided.

Thi let members know that a Memorandum of Understanding is being prepared that will create a precise policy on how the funds will be used.

Chairperson’s Report

Tabled to February 21, 2018, meeting.

Executive Director’s Report

Tabled to February 21, 2018, meeting.

Adjourned: 10.55 a.m.