



# Riverside County Works

## 501(C)3

Zoom Online Video/Audio Conference

**Meeting ID** 819 5217 3498 **Passcode:** 696465

**Online:** <https://us06web.zoom.us/j/84155272303?pwd=N0ZwMEZrNHF4U2cvWnlSeG5LWHZTZz09>

**Phone:** (877) 853-5247 or (888) 788-0099

**One tap mobile:** +16694449171,,84155272303#,,,,\*824471# US

**Find your local number:** <https://us06web.zoom.us/j/84155272303?pwd=N0ZwMEZrNHF4U2cvWnlSeG5LWHZTZz09>

## Board of Directors

### Virtual Committee Meeting

### Wednesday, October 26, 2022

### 3:00 p.m. – 4:00 p.m.

Participants are advised that by engaging in meeting telephonically or electronically they acknowledge that input may be recorded, such recording is subject to inspection pursuant to the California Public Records Act.

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# Riverside County Works 501(c)(3)



Riverside Workforce Development Center

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## Meeting Agenda

October 26, 2022  
3:00pm – 4:00pm

### WELCOME

1.1 Call to Order

Patrick Ellis

### CONSENT CALENDAR

2.1 Approve Meeting minutes from June 21, 2022

Patrick Ellis

2.2 Approve Resolution Authorizing Remote Teleconference Meetings

2.3 Approve Annual Report

Stephanie Adams

### DISCUSSION ITEM

4.1 Bank Charges Update

Natalis Ng

4.2 Youth Entrepreneur Update

Carolina Garcia / Dr. Ralph Berry

4.3 Jamil Dada Character Excellence Youth Awards Ceremony

Carolina Garcia

### PUBLIC COMMENTS

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The WIOA Title I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Please call 951.955.3100, 951.955.3744 TTY, CA Relay 711, or [ADACoordinator@rivco.org](mailto:ADACoordinator@rivco.org) 5 to 7 days in advance.

#### **PUBLIC NOTICE**

While the WDB Meetings are open to the public, time constraints limit the WDB's ability to permit open discussions with members of the audience. Persons requesting to address the WDB on matters not on the agenda but are within the jurisdiction of the WDB should do so under the agenda item Public Comments. Persons requesting to address the WDB on an agenda item should register with staff prior to the meeting. The Chair will impose a 3-minute time limit on all speakers addressing the WDB.

#### **NON-EXEMPT MATERIALS**

Non-exempt materials related to an item on this agenda submitted to the Workforce Development Board after distribution of the agenda packet are available for public inspection on the Riverside County Economic Development Agency Workforce Division's website at [rivcworkforce.com](http://rivcworkforce.com).

#### **POSTED MATERIALS**

Such documents are also available on the Riverside County Workforce Development Board website at [www.rivcworkforce.com](http://www.rivcworkforce.com) subject to staff's ability to post the documents before the meeting.

Patrick Ellis  
WDB Chairperson

Carrie Harmon  
WDB Executive Director



Jamil Dada  
WDB Vice Chairperson

Leslie Trainor  
WDB Deputy Director

*Infinite Opportunity, Lasting Prosperity*

**RiversideCountyWorks**  
**June 21, 2022**

WDB Chair Patrick Ellis called the meeting to order at 3:00 p.m.

**Members in Attendance**

Patrick Ellis	Jamil Dada		
Mary Jo Ramirez	Morris Myers		

**Members Absent**

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**Guests**

Ricardo Cisneros			
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**Staff**

Carrie Harmon	Cheryl Mahayni	Jasmine Guerrero	Jason Tang
Leslie Trainor	Stephanie Adams	Tammy Mathis	Natalis Ng
Keana Nolen	Frank Leonard	Janice Simmons	

**Consent Calendar:**

**2.1 Approve Meeting minutes from October 20, 2021**

**2.2 Approve Resolution Authorizing Remote Teleconference**

**Motion:** Patrick Ellis

<b>Moved by:</b>	Mary Jo Ramirez	<b>Second by:</b>	Morris Myers	<b>Abstain:</b>	
<b>Voted</b>	<b>Aye:</b>	4	<b>No:</b>		<b>Abstain:</b>
<b>Status</b>	Approved				
<b>Discussion</b>	None				

**Action Item: 3.1 Request to Approve 2022-2023 Budget**

**Motion:** Patrick Ellis

<b>Moved by:</b>	Morris	<b>Second by:</b>	Jamil	<b>Abstain:</b>	
<b>Voted</b>	<b>Aye:</b>	4	<b>No:</b>		<b>Abstain:</b>
<b>Status</b>	Approved				
<b>Discussion</b>	<p>Leslie explained the Riverside County Works WIOA Budget consists of 2 sources of revenue. The first source is the carry forward funding from the prior fiscal year and the second source is an estimate of \$30,000 from donations. The program also received a grant from SoCal Gas that was introduced by Leah Peterson. The grant funding helps assist the community to obtain Workforce Development services.</p> <p>The expenses from WIOA budget consists of (10) \$2500 scholarships to the youth, the youth award event, another part goes to the centralized online job board. Another grant is the program that was introduced by Leah Peterson, it assists homeless Veterans to receive services that are included in the WIOA funding.</p> <p>Discussion was held regarding the bank charges. Recommended for Fiscal to move account to where there aren't any monthly fees. Fiscal will look into this to see what the charges are.</p>				

<b>Discussion : 4.1 Youth Entrepreneur Update</b>	
<b>Discussion</b>	
	Mary Jo and Morris announced that the youth entrepreneur program had started with 6 youth, and they are looking to build up the number to 10-12 youth in total. Dr. Ralph Berry is the instructor , the course duration is 6 months. So far, the student ratios are all female. They are making preparations for the late registered youth to play catch up on the lessons that have already went into session.

Adjourned: 3:30pm



**RIVERSIDE COUNTY WORKS**  
Non Profit 501(c)(3)



**ACTION ITEM # 2.2**

**SUBMITTAL DATE:** October 26, 2022

**SUBJECT:** Approve the attached Resolution No. 2022-002, A Resolution of the Riverside County Works Board of Directors Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Riverside County Works Board of Directors for the Period October 26, 2022, through November 25, 2022, Pursuant to the Ralph M. Brown Act (Resolution No. 2022-002).

**RECOMMENDATION:** That the Riverside County Works Board of Directors approve Resolution No. 2022-002.

**BACKGROUND:**

On March 4, 2020, Governor Newsom declared a state of emergency due to COVID-19. The Governor also issued Executive Orders that suspended certain provisions of the Brown Act. Because Riverside County Works (RCW) is subject to the Brown Act, RCW meetings were directly impacted.

The Brown Act generally requires that meetings of RCW be open and public and that all persons be permitted to attend and participate. The Brown Act allows for meetings via teleconference as long as certain requirements are met. One such requirement is that each teleconference location must be accessible to the public and that members of the public be allowed to address RCW at each teleconference location.

The Governor's COVID-related Executive Orders temporarily suspended these teleconference requirements, allowing RCW to hold teleconference meetings without opening all teleconference locations to the public. This arrangement is known as abbreviated teleconferencing procedures.

On September 16, 2021, the Governor signed Assembly Bill 361 (AB 361). Among other things, AB 361 allows RCW to continue using abbreviated teleconferencing procedures, subject to certain conditions. One such condition is the existence of a gubernatorial-declared state of emergency. Another condition is that RCW must formally specify the need to continue use of abbreviated teleconferencing initially and then every 30 days thereafter. The formal specification can be accomplished by adopting a related Resolution.

The attached Resolution No. 2022-002 is based on a template provided by Riverside County Counsel. The Resolution incorporates language and motions required to satisfy AB 361 conditions and allows continued use of abbreviated teleconferencing procedures at RCW meetings. Staff recommends that the RCW Board of Directors approve Resolution No. 2022-002. Once approved, RCW must then approve related resolutions every 30 days during the state of emergency in order to continue use of abbreviated teleconferencing procedures.

EXECUTIVE COMMITTEE  Date: Approval: Yes/No	BOARD OF SUPERVISORS CONCURRENCE  Required: Yes/No
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1 gradual, risk-based reopening of the economy (Executive Order N-60-20, issued on May 4, 2020) but did  
2 not rescind the proclaimed state of emergency; and,

3 **WHEREAS**, on June 11, 2021, Governor Newsom issued Executive Order N-08-21, which set  
4 expiration dates for certain paragraphs of the State of Emergency Proclamation dated March 4, 2020 and  
5 other Executive Orders but did not rescind the proclaimed state of emergency; and,

6 **WHEREAS**, on January 5, 2022, Governor Newsom issued Executive Order No. N-1-22 extending  
7 the sunset provisions for the virtual teleconferencing provisions of AB 361 for Education Code section  
8 89305.6(g) and Government Code section 11133(g); and,

9 **WHEREAS**, on February 25, 2022, Governor Newsom issued Executive Order N-04-22 lifting all  
10 but 5 percent of the COVID-19 related executive order provisions while maintaining the State of Emergency  
11 Proclamation dated March 4, 2020 and maintaining California's nation-leading testing and vaccination  
12 programs and protecting hospital and health facility capacity as part of the state's SMARTER Plan; and,

13 **WHEREAS**, on June 17, 2022, Governor Newsom issued Executive Order N-11-22 terminating  
14 certain Division of Occupational Safety and Health (Cal/OSHA) COVID-19 Emergency Temporary  
15 Standards, not including Title 8 of the California Code of Regulations, Section 3205(c)(5)(D); and,

16 **WHEREAS**, as of the date of this Resolution, neither the Governor nor the state Legislature have  
17 exercised their respective powers pursuant to Government Code section 8629 to lift the state of emergency  
18 either by proclamation or by concurrent resolution the state Legislature; and,

19 **WHEREAS**, the California Department of Industrial Relations issued regulations related to  
20 COVID-19 Prevention for employees and places of employment. Title 8 of the California Code of  
21 Regulations, Section 3205(c)(5)(D), specifically recommends physical (social) distancing as one of the  
22 measures to decrease the spread of COVID-19 based on the fact that particles containing the virus can travel  
23 more than six feet, especially indoors; and,

24 **WHEREAS**, the Board of Directors of Riverside County Works finds that state or local officials  
25 have imposed or recommended measures to promote social distancing, based on the California Department  
26 of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title 8 of the  
27 California Code of Regulations, Section 3205(c)(5)(D); and,

28 **WHEREAS**, as a consequence, the Board of Directors of Riverside County Works does hereby find

1 that it, and its committees, shall conduct their meetings by teleconferencing without compliance with  
2 Government Code section 54953 (b)(3), pursuant to Section 54953(e), and that such bodies shall comply  
3 with the requirements to provide the public with access to the meetings as prescribed by Government Code  
4 section 54953(e)(2).

5 **NOW, THEREFORE, BE IT RESOLVED, FOUND AND ORDERED** by the Board of  
6 Directors of Riverside County Works, in regular session assembled on October 26, 2022, does hereby  
7 resolve as follows:

8 Section 1. Recitals. All of the above recitals are true and correct and are incorporated into this  
9 Resolution by this reference.

10 Section 2. State or Local Officials Have Imposed or Recommended Measures to Promote Social  
11 Distancing. The Board of Directors of Riverside County Works hereby proclaims that state officials have  
12 imposed or recommended measures to promote social (physical) distancing based on the California  
13 Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title  
14 8 of the California Code of Regulations, Section 3205(c)(5)(D).

15 Section 3. Remote Teleconference Meetings. The Board of Directors of Riverside County  
16 Works and any of its committees are hereby authorized and directed to take all actions necessary to carry  
17 out the intent and purpose of this Resolution including, conducting open and public meetings in accordance  
18 with Government Code section 54953(e) and other applicable provisions of the Brown Act.

19 Section 4. Effective Date. This Resolution shall take effect immediately upon its adoption and  
20 shall be effective until the earlier of (i) November 25, 2022, or (ii) such time the Board of Directors of  
21 Riverside County Works adopts a subsequent resolution in accordance with Government Code section  
22 54953(e)(3) to extend the time during which its legislative bodies may continue to teleconference without  
23 compliance with Section 54953(b)(3).

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1 ADOPTED this \_\_\_\_th day of \_\_\_\_\_, 2022 by the Board of Directors of Riverside County

2 Works, by the following vote:

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4 YES:

5 NO:

6 ABSENT:

7 ABSTAIN:

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## **Annual Report**

*Fiscal Year 2021-22*

Pursuant to the Amended and Restated Bylaws of Riverside County Works (RCW), which were adopted by the RCW Board of Directors (Board) on November 20, 2017, the Board shall cause an Annual Report to be sent to each Director within 120 days after the end of the corporation's fiscal year. The purpose of such report is to summarize the corporation's activities during the previous fiscal year.

Included in this Annual Report is an impact summary of the corporation's operations for fiscal year 2021-22; a financial summary of the corporation's activities for fiscal year 2021-22; an Annual Statement of Transaction or indemnification, if applicable; and an annual review of RCW's Risk Management Plan.

### **Impact Summary**

Through its programs and services, RCW executes its charitable purpose of supporting and promoting the Riverside County workforce development system. Following is a summary of the impact of RCW's programs and services during fiscal year 2021-22:

- The Youth and Young Adult Entrepreneur Training Program pilot, designed to educate and empower participants to become entrepreneurs, started in June 2022 at the Hemet Youth Opportunity center with eight (8) participants. The cohort took their first field trip to the Promenade Temecula Mall where they were able to visualize Entrepreneurship via the retail Kiosks amidst the mall corridor. They also took a field trip to the MSJC San Jacinto Campus. They visited the Maker's Space, where they were able to interact with robots and use 3-D printers, laser printers and engravers to make logos for their entrepreneurial projects.
- Over \$41,000 in fundraising dollars raised for 2021 Jamil Dada Character of Excellence Youth Event. Ten \$2,500 scholarships have been provided to selected 2021 awardees for a total of \$10,000 in educational scholarships.
- RCW held its first Inland Empire Workforce Summit in April 2022 with approximately 200 attendees and raised over \$28,000.

**A 501(c)(3) Non-Profit Public Benefit Corporation**

1325 Spruce St., Suite 400, Riverside, CA 92507 ■ T: 951.955. 3053 ■ [RiversideCountyWorks@rivco.org](mailto:RiversideCountyWorks@rivco.org)



- The \$100,000 Anthem Blue Cross Foundation Grant received on December 17, 2020 to assist residents of the target census tracts in Hemet from January 1, 2021 through December 31, 2021 was extended to provide the following services to the entire City of Hemet:

Contracted Services	Goal	Actual as of [date]
1. Expose households in the target community to informational materials about workforce development services	100%	100%
2. Provide residents with individualized workforce services	50	18
3. Provide individuals with vocational training	25	5
4. Provide individuals with supportive services	40	5

RCW coordinated directly with local nonprofits, businesses, and other city and county government organizations throughout the city of Hemet to maximize program success and increase resident participation. Through this coordination, RCW was able to successfully host multiple community job and resource fairs specifically targeted to the residents. Alongside this, RCW participated in door-knocking campaigns over the course of the grant term to engage with residents directly and introduce them to the opportunities. In total, the entire census tract and its residents were engaged over 200 times. RCW dispersed marketing material highlighting the services to residents via mailers, flyers, and face-to face interaction.

**Financial Summary**

Attached hereto as **Exhibit A** are RCW's Financial Statements for Fiscal Year Ended June 30, 2022, which includes the following information:

1. The assets and liabilities at of the end of fiscal year 2021-22;
2. Principal changes in assets and liabilities during fiscal year 2021-22;
3. Revenue or receipts during fiscal year 2021-22; and
4. Expenses or disbursements during fiscal year 2021-22

**Annual Statement of Transaction or Indemnification**

Pursuant to California Corporations Code §§6321 and 6322, unless otherwise indicated in the Bylaws, an Annual Statement of Transaction or Indemnification shall be furnished to the RCW Board of Directors disclosing any covered transaction during the previous fiscal year involving more than fifty thousand dollars (\$50,000), or which was one of a number of covered transactions in which the same interested person had a direct or indirect material financial interest, and which transactions in the aggregate involved more than fifty thousand dollars (\$50,000).

**A 501(c)(3) Non-Profit Public Benefit Corporation**





RCW staff and Officers are not aware of any covered transactions during fiscal year 2021-22. Therefore, no Statement of Transaction or Indemnification is required for fiscal year 2021-22.

**Risk Management**

As part of RCW's Risk Management Plan, the corporation's insurance policies are assessed annually to ensure that they still meet the needs of the corporation. RCW's insurance policy was procured through the Nonprofit's Insurance Alliance of California. The insurance declaration page for coverage period March 1, 2021 to March 1, 2022 is attached hereto as **Exhibit B**.

The policy meets the needs of the corporation and satisfies the requirements of California Corporation's Code §§5047.5, 5238 and 5239. No changes to RCW's insurance coverage are recommended at this time.

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## **Exhibit A**

# **Riverside County Works Financial Statements for Fiscal Year July 1, 2021 – June 30, 2022**

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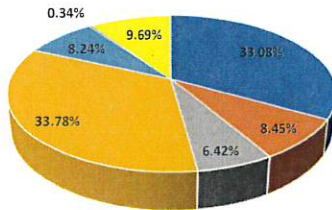
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Riverside County Works  
Statement of Financial Activities  
For the 12-Months Period Ended June 30, 2022

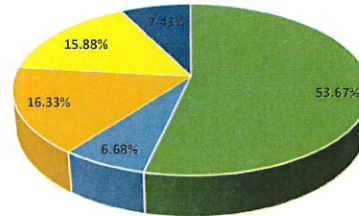
	Actuals FY21/22 As of 06.30.2022
<b>Cash on Hand - Beginning Balance/Carry Forward (FY20/21)</b>	<b>\$ 219,963</b>
<b>Revenues</b>	
Jamil Dada Character Excellence Youth Sponsorships	41,719
Other Sponsorships	5,652
Workforce Summit	28,682
<b>Total Revenues</b>	<b>\$ 76,053</b>
<b>Expenses</b>	
Jamil Dada Character Excellence Youth Award Scholarships	27,500
Jamil Dada Character Excellence Youth Award Event Expense	8,369
Dues, Fees, Insurance	3,425
Miscellaneous: Advertising, Office Supplies, Meals & Entertainment	8,137
Reimbursement to WDC under MOU	3,810
<b>Total Expenses:</b>	<b>\$ 51,240</b>
<b>Cash on Hand - Ending Balance</b>	<b>\$ 244,776</b>

**Actual Revenues**



- Jamil Dada Character Excellence Youth Sponsorships
- SoCal Gas SEMPRA (Communities Helping Communities)
- SoCal Gas HEAP (Homeless Veterans Employment Assistance Program)
- Anthem Grant (Anthem Blue Cross Foundation)
- ValleyWide Employment Expo Funds
- KP (Youth Commission YS Sponsor)
- Workforce Summit

**Actual Expenses**



- Jamil Dada Character Excellence Youth Award Scholarships
- Jamil Dada Character Excellence Youth Award Event Expense
- Dues, Fees, Insurance
- Miscellaneous: Advertising, Office Supplies, Meals & Entertainment
- Reimbursement to WDC under MOU



**RIVERSIDE COUNTY WORKS**  
**Statement of Financial Activities**  
**Fiscal Year Ended June 30, 2022**

Kaiser Permanente  
 Foundation Health  
 Plan Inc. AP

	JICEYA Jamil Dada Character Excellence Youth Scholarships	SoCal Gas SEMPR Communities Helping Communities	SoCal Gas HEAP Homeless Veterans Employment Assistance Program	Anthem Grant Anthem Blue Cross Foundation	ValleyWide Employment Expo Funds	Youth Commission YS Sponsor	Workforce Summit	TOTAL
<b>REVENUE</b>								
Carry Forward	50,557	25,000	19,000	100,000	24,406	1,000	-	219,963
Sponsorships FY21-22	41,719	-	-	-	-	-	25,682	70,401
Other Programs	5,652	-	-	-	-	-	-	5,652
<b>TOTAL REVENUE</b>	<b>97,928</b>	<b>25,000</b>	<b>19,000</b>	<b>100,000</b>	<b>24,406</b>	<b>1,000</b>	<b>25,682</b>	<b>296,016</b>
<b>EXPENSE</b>								
Jamil Dada Character Excellence Youth Awards	27,500	-	-	-	-	-	-	27,500
Jamil Dada Character Excellence Youth Awards Event Expense	8,369	-	-	-	-	-	-	8,369
Filing Fees	-	-	-	727	-	-	-	727
Centralized Online Job Board with current local business listings	-	500	-	-	-	-	-	500
Reimbursement to WDC under MOU	-	-	1,216	2,593	-	-	-	3,810
Professional Memberships	50	-	-	-	-	-	-	50
Insurance expense	1,608	-	-	-	-	-	-	1,608
Others Bank Monthly Charges (Analysis and Maintenance Fee)	1,039	-	-	-	-	-	-	1,039
Others/Miscellaneous: Advertising, Office Supplies, Meals & Entertainment	-	-	970	6,417	250	-	-	7,637
<b>TOTAL EXPENSE</b>	<b>38,567</b>	<b>500</b>	<b>2,186</b>	<b>9,737</b>	<b>250</b>	<b>0</b>	<b>0</b>	<b>51,240</b>
<b>Cash on Hand - Ending Balance as of 6.30.2022</b>	<b>59,362</b>	<b>24,500</b>	<b>16,814</b>	<b>90,263</b>	<b>24,156</b>	<b>1,000</b>	<b>25,682</b>	<b>244,776</b>

**Riverside County Works  
Revenue List Detail  
For the 12-Months Period Ended June 30, 2022**

Description	FY21/22 As of 06.30.2022
<b>Jamil Dada Character Excellence Youth Award Sponsorships</b>	
Youth Award Ceremony SPO	41,719.14
Provident Bank. Memo Re:JamilDada 'Cashier Check	500.00
See's Candy Shops. Inc Quantity Discount 10002	127.50
RCWorks Board of Supervisors 2nd Dist/ Sponsor	2,500.00
Linda Tra	500.00
Altura Credit Union	500.00
Craig Blunden	500.00
Refund for Venue Deposit at Recreation Center	524.10
Refund for P.Jenesn. SID 0572233 for Year 2020-2021	500.00
<b>Total</b>	<b>47,370.74</b>
<b>Workforce Summit</b>	
Event Tickets Sale Summit Sponsorship	150.00
Summit Sponsorship Citizens Business Bank	500.00
Summit Sponsorship Provident Bank	500.00
Summit Sponsorship Altura Credit Union	1,000.00
Summit Sponsorship Bank of America	1,500.00
Summit Sponsorship Bank of America	75.00
Summit Sponsorship Wells Fargo Bank	5,000.00
Summit Sponsorship Bank of America	1,000.00
Summit Sponsorship Bank of America	1,500.00
Summit Sponsorship Bank of America	1,500.00
Summit Sponsorship Wells Fargo Bank	500.00
Summit Sponsorship Union Bank	12,956.86
Summit Sponsorship Wells Fargo Bank	500.00
Summit Sponsorship Wells Fargo Bank	1,500.00
Summit Sponsorship Union Bank	500.00
<b>Total</b>	<b>28,681.86</b>
<b>Grand Total</b>	<b>76,052.60</b>



Riverside County Works  
Expenditure List Detail  
For the 12-Months Period Ended June 30, 2022

FY21/22

Expense Type	Description	As of 06.30.2021
Jamil Dada Youth Awards Ceremony	Linda Tra	10.73
Award Ceremony	Youth Award Ceremony SPO	2,500.00
	Youth Award Ceremony SPO	2,500.00
	Youth Award Ceremony SPO	2,500.00
	Youth Award Ceremony SPO	2,500.00
	Youth Award Ceremony SPO	2,500.00
	Youth Award Ceremony SPO	2,500.00
	Youth Award Ceremony SPO	2,500.00
	Youth Award Ceremony SPO	2,500.00
	Youth Award Ceremony SPO	2,500.00
	Youth Award Ceremony SPO	2,500.00
	<b>Total</b>	<b>27,500.00</b>
Award Expenses		
	Linda Tra	10.73
	Altura Credit Union	10.73
	Craig Blunden	10.73
	Youth Award Ceremony SPO	20.39
	Youth Award Ceremony SPO	524.10
	Youth Award Ceremony SPO	540.00
	Youth Award Ceremony SPO	10.44
	Youth Award Ceremony SPO	10.44
	Capital Tour- Youth Trip	825.00
	Youth Award Ceremony SPO	1,514.90
	Youth Award Ceremony SPO	625.31
	Youth Award Ceremony SPO	20.39
	Youth Award Ceremony SPO	4.47
	Youth Award Ceremony SPO, Retractable Banners	652.50
	Youth Award Ceremony SPO, Mask Provided Sign INV #388673	68.65
	Youth Award Ceremony SPO, Invoice 388674	522.08
	Youth Award Ceremony SPO, Rent for Venue	1,473.50
	Annual Registration Renewal Fee	50.00
	Youth Award Ceremony DJ and Lighting	850.00
	Youth Award Ceremony Event Rentals	412.20
	Insurance - GL+ACC+DO for period 03/01/2021 - 03/1/2022	1,608.00
	10 Black PORT Certificates	198.90
	Youth Award Ceremony SPO	15.00
	Stage Skirt 30" Tall Per Foot	48.64
	<b>Total</b>	<b>10,027.10</b>
Homeless Veterans Employment Assistance Program	Gift Cards	500.00
	CPR and First Aid Training	470.00
	Support Services For Participant GC	1,216.44
	<b>Total</b>	<b>2,186.44</b>
Communities Helping Communities	Career Coach Resume Building and Job Search INV #1	250.00
	Career Coach Resume Building and Job Search INV #2	250.00
	<b>Total</b>	<b>500.00</b>
Valley-Wide Employment Expo	Advertising Email Blasts PKG of 3	250.00
	<b>Total</b>	<b>250.00</b>

Anthem Grant	Post Cards and Flyers	1,305.21
	Post Cards and Flyers	176.22
	Gift Cards	980.00
	Gift Cards ( Shell)	1,015.08
	Gift Cards	980.00
	Gift Cards	980.00
	Support Services Orders # 20466505 & 03200	928.75
	Gift Cards	980.00
	SS - gas reimbursement for April 2022	130.57
	SS - A. Quinones 2010 Auto Repair	1,533.85
	Legal fees for RCW and UCR school of Medicine	727.22
	<b>Total</b>	<b>9,736.90</b>
Bank Charges	Bank Charges - Analysis Deficit June 2021	69.62
	Bank Charges - Analysis Deficit July 2021	79.64
	Bank Charges - Analysis Deficit August 2021	111.90
	Bank Charges - Analysis Deficit September 2021	119.46
	Bank Charges - Analysis Deficit October 2021	87.95
	Bank Charges - Analysis Deficit November 2021	95.80
	Bank Charges - Analysis Deficit December 2021	86.75
	Bank Charges - Analysis Deficit January 2022	78.89
	Bank Charges - Analysis Deficit February 2022	69.33
	Bank Charges - Analysis Deficit March 2022	74.56
	Bank Charges - Analysis Deficit April 2022	92.13
	Bank Charges - Analysis Deficit May 2022	73.42
	<b>Total</b>	<b>1,039.45</b>
<b>Grand Total</b>		<b>51,239.89</b>



## **Exhibit B**

# **Riverside County Works Insurance Policy Declaration**

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A 501(c)(3) Non-Profit Public Benefit Corporation

1325 Spruce St., Suite 400, Riverside, CA 92507 ■ T: 951.955. 3053 ■ [RiversideCountyWorks@rivco.org](mailto:RiversideCountyWorks@rivco.org)



**DIRECTORS & OFFICERS LIABILITY POLICY  
DECLARATIONS**

- Item 1.    Named Member:     Riverside County Works  
             Address:                1325 Spruce St. #400  
   Riverside, CA 92507
  
- Item 2.    Policy Number:        2021-48988-DO-NPO  
             Policy Period:        03/01/2021    to    03/01/2022  
             (12:01 A.M. Standard time at the address stated in Item 1.)
  
- Item 3.    Limit of Liability:        \$ 1,000,000        Each Wrongful Act  
   \$ 1,000,000        Annual Aggregate
  
- Item 4.    Deductible:                N/A
  
- Item 5.    Premium:                    \$ 605  
             (premium includes Terrorism Coverage - Certified Acts :\$5)
  
- Item 6.    Applicable policy form(s) and Endorsement(s) effective at inception:  

CG 21 70 01 15,	IL 09 99 12 20,	NIAC DOEXPL 02 17,	NIAC-DODEC-NPO	NIAC-E003 DO 08 20,
NIAC-E069 DO 02 19,	NIAC-E180 DO 01 21,	NIAC-E42 DO 09 19,	NIAC-E58 02 12,	NIAC-EDO1 08 91,
NIAC-EDO21 05 20,	NIAC-EDO34 01 02,	NIAC-EDO4 03 94,	NIAC-EDO7 FLAT 07 09	

Producer:    03426  
NFP Property & Casualty Services, Inc.  
400 S Farrell Drive B170  
Palm Springs, CA 92262

Notice: This risk pooling contract is issued by a pooling arrangement authorized by California Corporations Code Section 5005.1. The pooling arrangement is not subject to all of the insurance laws of the State of California and is not subject to regulation by the Insurance Commissioner. Insurance guaranty funds are not available to pay claims in the event the risk pool becomes insolvent.

*Panel C. D.*

Authorized Company Representative  
President, NIAC